

SCARISBRICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Marks Parish Hall at 7.30pm on Monday 2nd October 2023.

PRESENT:

Councillor A Blundell (in the Chair)
Councillor C Berks
Councillor N Makin
Councillor C Marshall
Councillor J Marshall
Councillor A Pickersgill
Councillor G Pratt
Councillor S Roberts

Mrs J Smith (Clerk) in attendance

County Councillor E Pope was in attendance.

There were no members of the public in attendance.

The Chairman announced the sad news of the passing of Henry Ascroft. Henry was a Scarisbrick Parish Councillor for many years and was well known to many in the Scarisbrick community. He was heavily involved in the construction of the Village Hall and the creation of Millennium Wood.

23/156 APOLOGIES:

Apologies were received from Cllr M Wood

23/157 DECLARATIONS OF INTEREST:

Cllr C Marshall declared a non-pecuniary interest in planning application 2023/0827/FUL. Cllr J Marshall declared a non-pecuniary interest in agenda items 23/161 and 23/162.

23/158 MINUTES:

It was resolved that:

The minutes of the Parish Council meeting held on 4th September 2023 were a true record and should be signed by the Chairman.

23/159 ADJOURNMENT OF THE MEETING:

The meeting was adjourned at 7:32pm.

Cllr E Pope advised that LCC are requesting details of required road repairs for inclusion in the 2024/25 capital programme. He requested that a list be provide and mentioned that the 'Love Clean Streets' is available for reports to be made directly to LCC.

He informed that Council that grants are available to assist with the maintenance of public footpaths/rights of way but recommended that a that a Parish condition report survey should be prepared first.

The meeting was re convened at 7:44pm.

23/160 PLANNING (CLLR BERKS TOOK THE CHAIR):

Councillor Blundell did listen to the planning deliberations but did not vote on any planning application due to his membership of the WLBC Planning Committee. Cllr C Marshall left the meeting whilst planning application 2023/0827 FUL was discussed.

The following applications were considered, and resolutions taken as shown:

SCARISBRICK PARISH COUNCIL

Reference	Details	Applicant	Address	Resolution
2023/0278/FUL Response date: 29/09/23 Extension granted to after 2 nd October	Two storey extension to barn and balcony construction to rear of dwelling	Mr Cliff Evans	Asmall House Farm, Asmall Lane, Scarisbrick, Ormskirk, Lancashire	No objection
2023/0781/FUL Response date: 06/10/23	Retrospective siting of borehole equipment and water storage tanks.	Shaw Hall Holiday Park	Shaw Hall Caravan Park, Smithy Lane, Scarisbrick, Ormskirk, Lancashire.	No objection
2023/0827/FUL Response date: 20/10/23	First Floor Rear Extension (Resubmission 2023/0355/FUL)	Mr And Mrs Kenyon	Greenfield Cottage, Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire.	No comment
2023/0830/FUL Response date: 20/10/23	Proposed Change of Use of existing Chapel building to residential use, remodel and refurbish to create a single dwelling house with associated garden curtilage and parking provision.	APR Projects Limited	Drummersdale Mission Hall, 61 Merscar Lane, Scarisbrick, Ormskirk, Lancashire.	No objection

23/161 ADDITIONAL EXPENDITURE ITEMS REQUIRING APPROVAL (CLLR BLUNDELL RESUMED THE CHAIR):

It was resolved that:

Donations in lieu of funeral flowers be made to Derian House Hospice and Queenscourt Hospice in memory of Cllr Edwards and Cllr Ascroft.

23/162 FINANCE:

a) It was resolved to approve the following accounts for payment:

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1	J Smith	The scheduled payment of the Clerk's salary as per contract of employment for October 23.		LGA 1972, s112 (2)	Electronic (due 30th Oct 2023)
2	St Marks	Hire of Parish Hall for SPC October meeting	30.00	LGA 1972,s111 (1)	Electronic
3	Microsoft	MS365 2 nd Sept to 1 st Oct. Due 2 nd Oct	21.72	LGA 1972, s111 (1)	Credit Card
4 *	Derian House Hospice	Donation in lieu of flowers for Cllr Margaret Edwards	75.00	LGA 1972,s137	Credit Card
5 *	Queenscourt Hospice	Donation in lieu of flowers for Cllr H Ascroft	75.00	LGA 1972,s137	Credit Card
6	Lancashire County Council	Installation of Southport Rd SPID posts and equipment. Inv 5201517102	1150.99	LGA 1972, s111 (1)	Electronic

SCARISBRICK PARISH COUNCIL

* Included subject to approval at agenda item 23/161. The donations in lieu of flowers for Cllr Edwards and Cllr Ascroft are deemed to benefit the residents of Scarisbrick as they were both highly significant in their support to the parish over a number of years. The cost of the donations, in lieu of flowers, are considered to be commensurate with the appropriate marking of their deaths on behalf of residents.

- b)** Income received during September 2023 was noted.

23/163 CIVIC SERVICE 2024 (postponed from 2023):

The dates available in the Church diary for the Service, and the provision of refreshments after the service were discussed.

It was resolved that:

- a)** *The Service could be held on either Sunday 28th April 2024, or Sunday June 2nd at St Mark's Church, on whichever date is most convenient for the Church. Clerk to liaise with Church to finalise date.*
- b)** *The Council will support refreshments in the sum of £150, as in previous years. Clerk to inform Church.*

23/164 SPC MEETINGS SCHEDULE JAN 24 TO DEC 24:

It was resolved that:

The SPC Meetings Schedule be agreed.

23/165 MILLENNIUM WOOD CORONATION TREE PLANTING:

There was a discussion regarding type of native tree to be planted.

It was resolved that:

Responsibility be devolved to the Clerk to obtain a native tree and arrange planting at a total cost of up to £200.

23/166 INTERNAL AUDIT 2023/24:

It was noted that to note that the interim 23/24 internal audit will take place in October 2023. The Clerk advised that the report will be published following a telephone meeting with internal audit that is scheduled for 30th October 2023.

23/167 MAINTENANCE OF PARISH FOOTPATHS:

Cllr Pratt highlighted the condition of the public footpaths and bridleways around the Parish and the lack accessibility for people with mobility issues.. There are also a number of stiles that are broken.

Cllr C Marshall advised that he will contact a local landowner regarding a specific footpath that was highlighted as requiring attention.

The maintenance of these is the responsibility of LCC but there are grants available to assist Parish Councils to maintain them. However, the Council would need to undertake a review of their current state before making a grant application. Cllr Makin and Cllr Roberts volunteered to undertake a review and report back to Council when complete.

It was resolved that:

Cllr C Marshall will contact a local landowner regarding a public footpath that requires attention.

A review of the current state of the Parish public footpaths and bridleways and report back to Council (Cllr Makin & Cllr Roberts).

SCARISBRICK PARISH COUNCIL

23/168 CLERKS REPORT: FOR INFORMATION

The Clerk's report was noted.

23/169 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

Cllr A Blundell requested that the consideration of 2 memorial benches be included on November agenda along with details of purchase and installation costs and sources of funding.

Cllr J Marshall advised that she will be attending a forthcoming meeting of the Peter Lathom Charity.

Cllr N Makin advised that she had recently attended a LALC meeting at which interesting information had been provided by the Green Team. She will circulate this shortly.

The Chairman closed the meeting at 8:27pm