

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 1 "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

SCARISBRICK PARISH COUNCIL

County area (local councils and parish meetings only):

WEST LANCASHIRE

Financial year ending 31 March 2023

Prepared by (Name and Role):

JUDITH SMITH CLERK/RFO

Date:

14/04/2023

	£	£
Balance per bank statements as at 31/3/23:		
20442088	23,509.55	
20442156	33,361.53	
20442169	618.92	
		57,490.00
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/23 (Box 8)		57,490.00