

## SCARISBRICK PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 6<sup>th</sup> March 2023.

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#### PRESENT:

Councillor J Herbert (in the Chair)  
Councillor A Blundell  
Councillor J Marshall (arrived 7:51pm)  
Councillor N Makin  
Councillor C Berks  
Councillor M Wood  
Councillor S Roberts

Mrs J Smith (Clerk) in attendance.

There were no members of the public present.

#### 23/046 APOLOGIES:

Apologies were received from Cllr C Marshall and Cllr A Pickersgill.

#### 23/047 DECLARATIONS OF INTEREST:

Cllr M Wood declared a pecuniary interest in planning application 2022/1326/FUL.

#### 23/048 MINUTES:

*It was resolved that:*

*The minutes of the Parish Council meeting held on 6<sup>th</sup> February 2023 were a true record and should be signed by the Chairman.*

#### 23/049 ADJOURNMENT OF THE MEETING:

As no members of the public were present the meeting was not adjourned.

#### 23/050 PLANNING:

Councillor M Wood left the meeting prior to any discussion taking place.

The following applications were considered, and the decisions taken as shown:

Reference	Details	Applicant	Address	Resolution
2022/1326/FUL Response deadline: 24/03/23	Proposed upward extension to create additional storey	Mr M Wood	Almond Villa, Southport Road, Scarisbrick, Lancashire L40 9RE	<b><i>Objection:</i></b> <b><i>The size and volume of the proposed development is disproportionate and will therefore have a significant impact on the openness of the greenbelt.</i></b>

Councillor Wood returned to the meeting after the resolution had been passed.



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## 23/051 FLOOD CUPBOARDS:

- a) The quotations accepted by the Clerk in accordance with delegated arrangements agreed at SPC December meeting were noted.
- b) The timetable for the installation of the bases was discussed.

*It was resolved that, providing the installation of the bases is completed before 31<sup>st</sup> March 2023, payment can be made in the 2022/23 financial year using the earmarked reserve monies set aside for the project.*

## 23/052 FINANCE:

*It was resolved to approve the following accounts for payment:*

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1	J Smith	The scheduled payment of the Clerk's salary as per contract of employment for March 23.		LGA 1972, s112 (2)	Electronic (due 30 <sup>th</sup> March 2023)
2	HMRC	Jan23 to Mar23 NI/PAYE	572.52	LGA 1972, s112(2)	Electronic
3	J Smith	Travelling Expenses 29/09/22 to 01/03/23	47.70	LGA 1972, s111 (1)	Electronic
4	J Smith	PAYG Top Up. Receipt attached 40.00 Paper and office sundries. Receipt attached 14.15	54.15	LGA 1972, s111 (1)	Electronic
5	Scarisbrick Village Hall	Hire of hall for SPC meetings Jan 23 to Mar 23. Inv 145	96.00	LGA 1972, s111 (1)	Electronic
6	Microsoft	MS365 2 <sup>nd</sup> Jan to 1st Feb. Payment due 02/02/23 E0200LVN6V	19.92	LGA 1972, s111 (1)	Credit Card
7 See Note 1	Octopus DCS	Flood Cupboard installation. Inv 1696	722.00	LGA 1972, s111	Electronic
8	M Winnard	Bus Shelter Cleaning – Jan 23 £450.00 Millennium Wood Works – Feb 23 £850 Inv 147 £1,300	1,300	Open Spaces Act 1906, s10	Electronic
9	Octopus DCS	Bullens Lane Bench Refurbishment. Inv 1695	885.00	Open Spaces Act 1906, s10	Electronic
10	Yates Playgrounds	SPID Moves Jan23 & Feb23 Inv 2107 £528.00	528.00	LGA 1972, s111 (1)	Electronic
11 See Note 1	GM Bespoke Joinery	Storage of metal flood units pending installation. Inv 10234	72.00	LGA 1972, s111	Electronic
12 See Note 2	MJ Landscapes	Installation of bases for flood cupboards	980.00	LGA 1972, s111	Electronic



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Note 1: Authority delegated to Clerk (SPC December meeting min 22/218) to arrange purchase and installation of the flood cupboards within the available monies.

Note 2: This is subject to works being completed with invoice received by 31<sup>st</sup> March 2023. Also subject to Agenda item 23

### **23/053 MEETINGS SCHEDULE 2023-24:**

The meetings schedule was noted.

### **23/054 SPID DATA:**

- a) The report of the data currently collected was reviewed.
- b) The format used for the data items to be published on the website/newsletter/social media was approved.

*It was resolved that:*

***Collected SPID data would be entered into the approved format for publishing on website/newsletter/social media and that, due to space constraints, the data published in the newsletter would be reduced to high level information.***

### **23/055 SPIDS:**

- a) the move timetable and confirmed costs for April 23 to March 24 (based on current SPID set-up) were noted.
- b) the updated guidance from LCC regarding the possibility of static solar SPIDs was noted.
- c) LCC are assessing sites on Southport Road for the installation of SPID columns and further information is expected shortly.
- d) There was a discussion regarding the possibility of purchasing additional SPID equipment in view of the possibility of having one or two static units.

*It was resolved that:*

***When further information is received from LCC some work will be needed to establish the potential costs of additional columns and SPID units on Southport Road. This will be presented at a future SPC meeting for consideration.***

### **23/056 COMMUNITY HUB:**

- a) Two sites have been identified as potentially available for a Scarisbrick Community Hub and enquiries to establish details of current ownership is ongoing through Companies House and HM Land Registry. Both sites are in a poor state and the costs of repair are not yet known.
- b) The establishment of a working group will enable Councillors and non-Councillors to assist in determining the viability of taking the project forward.

*It was resolved that:*

***A Community Hub Working Group be established. Councillors were requested to inform the Clerk if they wish to take part.***

### **23/057 DECLARATIONS OF INTEREST 2023/24:**

Forms were passed to Councillors for updating and return to the March SPC meeting.

### **23/058 CIVILITY AND RESPECT PLEDGE:**

*It was resolved that:*

***At present, Scarisbrick Parish Council will not sign up to the Civility and Respect Pledge.***



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### **23/059 ANNUAL CIVIC SERVICE:**

*It was resolved to:*

*Arrange a Civic Service in 2023, with the Council contributing towards the cost of refreshments.*

*Clerk to liaise with Rev Heaney to establish arrangements.*

### **23/060 CLERKS REPORT: FOR INFORMATION**

The Clerk's report was noted.

### **23/061 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS**

Councillor Marshall raised an issue regarding damage allegedly caused by building contractors to the grass verge and planted bulbs on Bullens Lane. Clerk to arrange for damage to be rectified.

Councillor Marshall gave an update on the Pater Lathom Charity and the distribution of funding.

Councillor Berks advised that an issue has been raised regarding the footpath barrier near St Elizabeths Church and whether it could be extended. This will be included on the SPC April agenda.

**CLOSURE OF MEETING:** The Chair closed the meeting at 9:20pm