

## SCARISBRICK PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 6<sup>th</sup> February 2023.

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#### PRESENT:

Councillor J Herbert (in the Chair)  
Councillor N Makin (taking minutes)  
Councillor J Marshall  
Councillor M Wood  
Councillor S Roberts  
Councillor C Marshall  
Councillor A Pickersgill  
Councillor A Blundell

County Councillor D O'Toole and 23 members of the public were in attendance.

#### 23/028 APOLOGIES:

Apologies were received from Cllr Berks and Mrs J Smith (Clerk)

#### 23/029 DECLARATIONS OF INTEREST:

There were no declarations of interest.

#### 23/030 MINUTES:

*It was resolved that:*

*The minutes of the Parish Council meeting held on 23<sup>rd</sup> January 2023 were a true record and should be signed by the Chairman.*

#### 23/031 ADJOURNMENT OF THE MEETING:

The meeting was adjourned at 7:32pm and resumed at 8:30pm.

The public raised concerns about the Mushroom Farm development, which included the issues of potential flooding to their properties. They also raised a recent issue with late night working on site where large flood lights were shining into their homes into the early hours of the morning. Concerns were also raised about the continuing use of the access of the site which has still to be approved by the planning committee, and residents also raised concerns that poly tunnels are also being constructed.

Cllr O'Toole provided background information on the planning process within Lancashire County Council. He encouraged residents to contact him with concerns about any planning issues at the Mushroom Farm development for him to raise with the relevant officers.

Cllr Herbert agreed to follow up residents' complaints about the lighting.  
CC O'Toole agreed to follow up on various issues raised by residents.

#### 23/032 PLANNING:

- a) The following application was considered, and the decision taken as shown:

Reference	Details	Applicant	Address	Resolution
2023/0006/FUL Response deadline: 17/02/23	2 storey rear extension	Mr James Birtles	1 Bullens Lane, Scarisbrick, Ormskirk, Lancashire, L40 9RR	<i>No objection</i>

- b) Update on the Mushroom Farm (Cllr Herbert)

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Cllr Herbert provided an update on the recent WLBC planning meeting in January 2023 where the Mushroom Farm application was deferred again for further information on the access.

- c) Update regarding Panorama (Cllr Blundell / Cllr J Marshall)  
This item was withdrawn from the agenda

### 23/033 SCARISBRICK LITTER GROUP:

Scarisbrick Litter Group have submitted an application for a grant to purchase hi-vis safety equipment for the volunteer litter pickers to the value of £53.49.

*It was resolved to:*

*Purchase 14 Hi Vis Vests for Scarisbrick Litter Group.*

### 23/034 FINANCE:

*It was resolved to approve the following accounts for payment:*

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1	The scheduled payment of the Clerk's salary as per contract of employment for February 23.			LGA 1972, s112 (2)	Electronic 28/02/23
2	J Smith	Epson Printer Ink 50% SPC	24.75	LGA 1972, s111(1)	Electronic
3	Microsoft	MS365 2 <sup>nd</sup> Jan to 1st Feb. Payment due 02/02/23	19.92	LGA 1972, s111 (1)	Credit Card (payment due 2 <sup>nd</sup> Feb 23)
4	Yates Playgrounds Ltd	Remove and Relocate 2 x SPIDS 1st deployment 24.11.22. INV-2092	264.00	LGA 1972, s111 (1)	Electronic
5	Scarisbrick Litter Group	SPC Grant	54.00	LGA 1972, s137	Electronic
6	St Marks Church	Hire of Parish Hall for Meeting 9 <sup>th</sup> January 2023. Pro forma invoice attached	30.00	LGA 1972, s111 (1)	Electronic

### 23/035 DRAFT PRESS AND MEDIA POLICY:

The draft Press and Media Policy was considered.

*It was resolved that:*

*The council approved the draft policy.*

### 23/036 RISK ASSESSMENT 2023:

The draft updated Risk Assessment 2023 was considered.

*It was resolved that:*

*The council approved the draft document.*

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### **23/037 COUNCILLOR VACANCY:**

Advertising for the vacancy within the council was considered.

*It was resolved that:*

*The council will advertise the vacancy if no petition for election is received by 14<sup>th</sup> February 2023.*

### **23/038 WLBC CAPITAL FUNDING 2023-24 (deferred from 9<sup>th</sup> January SPC Meeting):**

Cllr Herbert informed the council the Capital Funding cannot be applied retrospectively and has a number of restrictions, the council discussed.

*It was resolved that:*

*No application will be made for WLBC Capital Funding for 2023-24*

### **23/039 PARISH CHAMPION GRANT 2023-24:**

This grant has fewer restrictions and has a greater chance of success with 50% match funding, the council discussed a number of projects which may be suitable for this type of funding.

*It was resolved that:*

*The council will apply for the funding and use to purchase flooding equipment for the flooding storage cabinets.*

### **23/040 COUNTY COUNCILLOR COMMUNITY GRANT 2022-23:**

The circumstances around the grant were discussed, parish councils are not eligible however volunteer and faith organisations are.

*It was resolved that:*

*The council should proceed to ask organisations if they wish to apply for the grant*

*Action: To ask the clerk to send applications to organisations within the parish.*

### **23/041 COMMUNITY HUB:**

Cllr Herbert raised the issue that the parish council does not have much public open space, Millennium Wood is the only one and funding is available to support open spaces. It has been noted that the Good Shepherd Mission on Smithy Lane has closed due to outstanding repairs it requires.

*It was resolved that:*

*The council make preliminary enquiries to the Scarisbrick Estate about the feasibility of acquiring the mission and grounds as a community hub.*

### **23/042 HILLOCK LANE PARKING ISSUES:**

Cllr J Marshall has been in contact with WLBC councillors and reported that cross parties are looking into parking issues.

*It was resolved that:*

*Cllr J Marshall will report on any feedback.*

### **23/043 BULLENS LANE BENCH REFURBISHMENT:**

There was a discussion around the refurbishment of the bench.

*It was resolved that:*

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*The council agreed to the retention of the framework and replacement of the wooden slats with plastic ones  
The circulated quotation was approved.*

### **23/044 CLERKS REPORT: FOR INFORMATION**

The Clerk's report was noted.

### **23/045 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:**

Cllr C Marshall reported there had been an accident at the junction of Drummersdale Lane and Merscar Lane, the council requested the Clerk to ask for the log number from Lancashire Police

Cllr J Marshall requested the SPID data to be included on the next agenda.

**CLOSURE OF MEETING:** The Chair closed the meeting at 9:22pm.