

SCARISBRICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 3rd October 2022.

PRESENT:

Councillor J Herbert (in the Chair)
Councillor A Blundell
Councillor J Marshall
Councillor C Marshall
Councillor N Makin
Councillor C Berks
Councillor M Wood
Councillor S Roberts
Councillor S Brake

Mrs J Smith (Clerk) in attendance

There were 7 members of the public present

22/176 APOLOGIES:

Apologies were received from Cllr A Pickersgill.

22/177 DECLARATIONS OF INTEREST:

There were no declarations of interest.

22/178 MINUTES:

It was resolved that:

The minutes of the Parish Council meeting held on 5th September 2022 were a true record and should be signed by the Chairman.

22/179 ADJOURNMENT OF THE MEETING:

The meeting was adjourned at 7:31pm.

Andy Pratt MBE the Deputy Police and Crime Commissioner for Lancashire attended and gave an informative presentation which focused mainly on speeding and driver behaviour in Scarisbrick. He was very supportive of the SPID installation and confirmed that the speed data collected would be used by the Police to focus resources on the appropriate areas of the Parish. He will provide some sample data collected from other SPID devices. He advised of the importance to include local school children as road safety ambassadors and offered to arrange for the supply of additional banners and bin stickers for distribution to residents. Dashcam footage and clear images of drivers, vehicles and registration plates can be submitted to the Police for them to take action and Community Roadwatch activities could be arranged depending on the willingness of residents to participate. There has been an increase in drug driving which the Police are currently seeking to raise awareness of with a view to it being reduced in a similar way as previous drink driving campaigns.

Andy took questions from residents and parish councillors, promising to return if he could help with any further issues in relation to policing within the parish. All concerned found the meeting to be useful and informative and the parish council was grateful to the Deputy PCC for his attendance.

A member of the public raised the issue of the speed limit at Snape Green which has been reduced to 30mph. However, the signage has not been changed and vehicles are continuing to travel at high speed. It was agreed that the Parish Council will chase this up with Lancashire County Council Highways Dept and advise residents of outcome.

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A member of the public raised the possibility of rumble strips in Smithy Lane to slow down agricultural vehicles. There would need to be a consultation with residents on this and it was decided that, as this would be an engineering operation, further discussions would be needed at a future SPC meeting.

A member of the public raised the parking issue in Hillock Lane. There had been a survey of residents in 2020 and it was intended that there would be a further survey but this had stalled due to the pandemic. The parking issues have worsened and parking at the care home in Hillock Close has also had an effect. It was agreed that this issue will be looked at again and that it will be included on the agenda for the November meeting.

The meeting resumed at 8:18pm.

22/180 PLANNING:

a) The following applications were considered and the decisions taken as shown:

Reference	Details	Applicant	Address	Resolution
2022/0875/FUL Response deadline: 30/09/22 Extension agreed to asap after SPC meeting.	Change of use from 5 static holiday caravans to 5 static residential caravans. The current planning condition allows for occupation on 50 weeks per year. This application seeks occupation 52 weeks per year	Mr Paul Beck	Red Lion Caravan Park, Southport Road, Scarisbrick, Lancashire, L40 8HQ	<i>No objection</i>
2022/0896/FUL Response Deadline: 07/10/22	Alterations and extensions to the existing dwelling, including remodelling of a previous two storey rear extension, first floor side/rear extension and single storey side extension. Demolition of detached ancillary building (home office)	Mr Paul Summers	58 Smithy Lane, Scarisbrick, Ormskirk, Lancashire, L40 8HW.	<i>No objection</i>
2022/0873/FUL Response Deadline: 07/10/22	Relocation of existing maintenance yard onto land to west of driving range. Existing track and storage area. Track has been resurfaced with additional gravel. Site area formerly used to store gravel, soil and sand for use on golf course. Area has had the existing drains cleared and permeable hardcore added to aid drainage	Mr Lee Williams	Driving Range, Hurlston Hall Golf Club, Hurlston Lane, Scarisbrick, Lancashire.	<i>No Comment</i>

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2022/0862/PNC Response Deadline: 07/10/22	Application for determination as to whether prior approval of details is required: Change of use to dwellinghouse from the existing barn.	Mr Cliff Evans	Asmall House Farm, Asmall Lane, Scarisbrick, Ormskirk, Lancashire.	FOR INFORMATION ONLY
2022/0919/FUL Response Deadline: 14/10/22	Providing a covered space for additional seating to the front of the restaurant and a new accessible WC to the rear of the building	Mr Jim Sines	Master McGraths, 535 Southport Road, Scarisbrick, Ormskirk, Lancashire.	<i>No objection</i>
2022/0934/FUL Response Deadline: 14/10/22	Part-retrospective relating to Coach House and Shippon: replacement of: slate roofing, timber soffits & fascias, roof lights. Installation of new roof lights, replacement timber windows & doors, installation of new timber doors and new timber glazed screens. Replacement roof sheet glazing and installation of new section of flat roof to Pool House.	Thomas Nelson	Mallard Hey, 8 Scarisbrick Park, Scarisbrick, Ormskirk, Lancashire.	Objection: <i>Council objects due to works not being in keeping with the conservation area</i>
2022/0936/FUL Response Deadline: 21/10/22	Renovation of ash windows, replacement window opening to east elevation (sitting room) and installation of Stannah chair lift.	Mr Hugh Bishop Cornet	Hurlston Gate Farm, Southport Road, Scarisbrick, Ormskirk, Lancashire.	<i>No objection</i>
2022/0965/FUL Response Deadline: 21/10/22	Single storey rear extension.	MRS TUK	33 Snape Green, Scarisbrick, Southport, Lancashire, PR8 5LN.	<i>No comment</i>
2022/1021/PNH Response Deadline: 21/10/22	Application for determination as to whether prior approval of details is required extension of dwellinghouse. Extension extends beyond the rear wall of the original dwellinghouse- by 6m Maximum height of the extension- 3m Height of eaves of the extension- 3m	Mrs Lisa Maines	68 Bescar Brow Lane, Scarisbrick, Ormskirk, Lancashire, L40 9QG.	FOR INFORMATION ONLY

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b) Mushroom Factory – objection

The objection has been submitted onto the WLBC planning portal. The consultant report regarding highway safety and the temporary access to the site has also been sent to the planners. The application has been called in and will be considered by the Planning Committee.

c) Cosmetics Factory Appeal – objection

SPC objected to the application as inappropriate for the greenbelt. It has now gone to appeal and SPC have submitted further details to support the objection to HM Planning Inspectorate (Bristol).

d) Panorama Appeal

This relates to the retrospective application relating to forestry operations at the Drummersdale Lane site. Essentially a meadow has been converted to a yard with an access road without planning permission. It is inappropriate use of the green belt and SPC objected to the application on that basis. An enforcement notice was issued and the 2 retrospective applications have now been withdrawn. The applicant's next action is to appeal to HM Planning Inspectorate.

22/181 SPC WORKING GROUPS PROGRESS REPORTS:

a) Road Traffic Working Group (RTWG):

The helpful comments from Andy Pratt were noted. The two SPIDs are expected to be moved within the next week to locations detailed on the timetable and data will be collected during the moves. SPIDs will be located at different locations and, as they collect data going both ways, this will allow for more coverage in the Parish. The possibility of SPIDs for Southport Road was discussed and it was decided that this would be taken up by the Working Group. Cllr S Roberts will join the working group to assist with this.

It was resolved that:

SPIDs for Southport Rd be considered by the RTWG and reported back to the Council

b) Millennium Wood Working Group (MWWG):

The installation of drainage, fencing and kissing gate has been completed. The arboricultural survey/report and the actions to be taken was considered and it was decided that these should be picked up by the Working Group.

It was resolved that:

The volunteer tree wardens be provided with a copy of the report to establish if they wish to carry out the recommended works before any contractor quotes are obtained.

The arboricultural survey/report be considered by the MWWG and reported back to Council

22/182 FINANCE:

It was resolved to approve the following accounts for payment:

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1		The scheduled payment of the Clerk's salary as per contract of employment for October 22.		LGA 1972, s112 (2)	Standing Order – payment date 31/10/22
2	J Smith	2 padlocks for SPIDS. B&Q Receipt attached	28.00	LGA 1972, s111 (1)	Electronic
3	J Smith	MS365 2nd Aug to 1st Sep. Inv : E0200JWYWA	19.92	LGA 1972, s111 (1)	Electronic

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4	J Smith	Signed For postage for credit card application	2.85	LGA 1972, s111 (1)	Electronic
5	J Smith	Travel Expenses 28 th Jun to 28 Sep 2022	38.25	LGA 1972, s111 (1)	Electronic
6	HMRC	PAYE/NI Jul to Sep. Payment due 22/10/22	508.53	LGA 1972, s112 (2)	Electronic
7	PKF	21-22 audit fee. Inv SB20220615	240.00	LGA 1972, s111 (1)	Electronic
8	M Winnard Landscapes	Noticeboard painting/refurb and Bus Shelter clean. Inv 119	680.00	Local Government (Miscellaneous Provisions) Act 1953 s.4; Open Spaces Act 1906, s10	Electronic
9	A.R. Tattersall	Millennium Wood Fencing/gates. Inv 14/09/22. (CIL Expenditure)	4,740.00	Open Spaces Act 1906, s10	Electronic
10	Irosarb	Millennium Wood Arboricultural Survey. Inv 2423	446.00	Open Spaces Act 1906, s10	Electronic
11	CBO Transport	Mushroom Factory – prof advice re proposed temporary access. Inv 2013	540.00	LGA 1972, s111 (1)	Electronic

22/183 SPC BUDGET REPORT APRIL TO SEPTEMBER 2022:

The report was discussed.

The 2022/23 budget should be fully expended in accordance with the agreed budget.

The expenditure as at 30th September indicates that some budget headings are in surplus and the surplus should be transferred to support additional expenditure on maintenance/repairs, and additional grants to local organisations

It was resolved to:

Continue to maintain a ringfenced reserve for CIL monies and to complete a PPIP which will demonstrate the Council's expenditure plans.

Complete an asset inspection to record the condition of the assets held. Clerk to update the asset register and send to Cllr Herbert and Cllr Makin.

Vire £1,500 from General Admin heading to Maintenance/Repairs heading.

Consider providing additional grants relating to foodbanks for local residents. Clerk to contact local churches to establish the arrangements already in place.

Consider the purchase of flood equipment and tree planting projects – include on November agenda.

22/184 PARISH COUNCILLOR PORTFOLIOS:

Councillor C Marshall expressed an interest in the installation of zebra crossings around all churches and schools.

It was resolved that:

Cllr C Marshall becomes a member of the RTWG so that he can take the lead on this area.

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22/185 FUTURE VENUES FOR SPC MEETINGS:

There was consideration of the current SVH position and the potential rotation of SPC locations. The Clerk advised that two of the local churches had offered meeting space and that there was a possibility that St Mary's school could also have space available but this had not been confirmed. The difficulty of not knowing whether SPC confirmed bookings at SVH up to and including the 6th March 2023 meeting will be honoured means that a new rotating timetable cannot be drawn up. There is also a risk that SPC could turn up for a booked meeting at SVH and be unable to hold the meeting due to other users in the Hall.

Councillors noted that the Scarisbrick tapestry, and relating framed signatures, has been removed from display at SVH and that this has been noticed by some residents. The tapestry was completed by the community in 1996 with many Scarisbrick individuals (whose relatives still live in the Parish) completing sections to depict local buildings and scenes and is a community asset that belongs Scarisbrick.

It was resolved that:

The Clerk contact St Mary's School regarding potential use of meeting rooms.

The Clerk contact the SVH Committee Chairman to establish:

The updated position regarding the confirmed SPC bookings up to and including 6th March 2023

The whereabouts of the Scarisbrick tapestry and what the SVH Committee intend to do with it

22/186 SPID MOVEMENT:

The two SPIDs are expected to be moved within the next week to locations detailed on the schedule and data will be collected during the moves. SPIDs will be located at different locations and, as they collect data going both ways, this will allow for more coverage in the Parish.

21/187 REMEMBRANCE SUNDAY SERVICE (13th November 2022):

The local clergy are making arrangements to hold the service at the Village Hall. They have asked whether it will be possible to provide refreshments and also whether it will be possible to set up the Hall on the evening of Saturday 12th November.

It was resolved that:

Tea and biscuits can be served after the Service – Clerk to advise the Clergy.

Clerk should contact SVH to enquire if the Hall is available for set up on Saturday 12th November

22/188 SCARISBRICK VILLAGE MATTERS (SVM):

Councillor Brake informed the Council that the SVM Committee had held an extraordinary general meeting to discuss the future of SVM. All officers resigned and SVM has therefore folded.

The grant of £580 provided by the Council for the publishing of the SVM magazine has not been used and will be refunded in accordance with the Council's Grant Awarding Policy.

SPC acknowledged the unstinting and entirely voluntary work of all SVM officers concerned with the publication and distribution of SVM over the years, which was a great credit to everyone involved.

The magazine was also a very useful communication for many Scarisbrick residents and further consideration is needed as to a potential replacement going forward.

It was resolved to:

Consider an alternative publication – November agenda

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22/189 CREDIT CARD APPLICATION:

The current position was noted

22/190 PETER LATHOM CHARITY:

The appointment of Cllr Brake as the new Local Representative Trustee for the District of Scarisbrick with effect from 12th September 2022 was noted.

22/191 COMPLETION OF AUDIT 2021/22:

The clean 2021/22 audit report and conclusion of audit notice was noted.

22/192 CLERKS REPORT: FOR INFORMATION:

The Clerk's report was noted.

22/193 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor C Marshall highlighted concerns regarding the trees in Dam Wood some of which are leaning over the road and are a potential risk to motorists. It was decided that the Clerk should contact LCC Highways regarding the state of the trees and include this issue on the November agenda.

CLOSURE OF MEETING: The Chair closed the meeting at 9:40pm.