

SCARISBRICK PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 5th September 2022.

PRESENT:

Councillor J Herbert (in the Chair)
Councillor A Blundell
Councillor J Marshall (arrived 7:32pm)
Councillor N Makin
Councillor C Berks (arrived 7:43pm)
Councillor A Pickersgill
Councillor M Wood
Councillor S Roberts
Councillor S Brake

Mrs J Smith (Clerk) in attendance

There were 3 members of the public present

22/155 APOLOGIES:

Apologies were received from Cllr E Pope, Cllr D O'Toole, and Cllr C Marshall.

22/156 DECLARATIONS OF INTEREST:

There were no declarations of interest.

22/157 MINUTES:

It was resolved that:

The minutes of the Parish Council meeting held on 4th July 2022 were a true record and should be signed by the Chairman.

22/158 ADJOURNMENT OF THE MEETING:

The meeting was adjourned at 7:31pm.

Mushroom Factory:

A member of the public attended to express concerns regarding the Mushroom Factory development. The site does not have a mains water supply and so there is a major dust hazard with dust blowing across neighbouring properties and roads. Lorry wheel washers are not effective and there are eels in them (in about a foot of water) due to the emptying of the eel pit.

Concerns were also raised in respect of the current amendment to planning permission which would replace the planned steel framed buildings with 50 polytunnels.

There are concerns regarding flooding and foul water drainage – the land around Heatons Bridge is already subject to flooding with run-off going into the canal.

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Hillock Lane

A member of the public attended regarding the planning application for extensions the premises at 21 Hillock Lane. Concerns were raised about the number of parked cars in Hillock Lane and the lack of a signposted turning point. The bungalow used for vulnerable people is adding to the parking pressures. There are concerns that these issues will worsen if construction works are commenced.

The meeting resumed at 7:55pm.

22/159 PLANNING:

a) The following applications were considered and the decisions taken as shown:

Reference	Details	Applicant	Address	Resolution
2022/0767/FUL Response deadline: 26/08/22 Extension requested and granted to asap after 05/09/22 (application has been called into Committee)	Erection of 7no. new dwellings, all with private gardens, in- curtilage car parking and served by the existing crossover and a new internal access road, all following demolition of existing commercial buildings.	Broadley Developments Ltd	Lancashire County Engineering Services, Council Depot, Bescar Brow Lane, Scarisbrick, Ormskirk	Objection: <i>As per previous application the Council objects due to potential flooding issues and the impact of the development on the openness of the greenbelt</i>
2022/0769/FUL Response deadline: 26/08/22 Extension requested 05/08/22 No response received from WLBC. Confirmed as called in to Planning Committee by Cllr J Marshall.	Variation of Conditions No. 2, 3, 5, 6, 8 and 18 imposed on planning permission 2019/0747/FUL to amend the growing and incubation rooms from portal framed buildings to polytunnels and construction of temporary vehicular access to site (part retrospective).	Smithy Mushrooms Ltd	Bungalow Farm, Heatons Bridge Road, Scarisbrick, Lancashire, L40 8JQ.	Objection: <i>As per previous application. Cllr Herbert and Clerk to provide response to WLBC.</i>
2022/0693/FUL Response deadline: 09/09/22	Two storey extension to the rear of the existing house and large	Ms Jane Evans	Old Midge Hall Farm, Wyke Wood Lane, Scarisbrick,	No Comment

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	single storey extension to the rear with dormer extension to the second floor roof area		Southport, Lancashire	
2022/0724/FUL Response deadline: 09/09/22	Provision of up to 5 no. shepherds huts around existing pond to provide overnight accommodation	Mr Alan Wright	Site To the Rear of Heywood House, Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire	<i>No Comment</i>
2022/0787/FUL Response deadline: 09/09/22	Two storey rear extension	Mr Ben Justice	37 Snape Green, Scarisbrick, Southport, Lancashire, PR8 5LN.	<i>No Comment</i>
2022/0797/FUL Response deadline: 09/09/22	Demolition of existing buildings and erection of one detached dwelling	Mr Martin Donley	Hawarden, Southport Road, Scarisbrick, Ormskirk, Lancashire.	<i>No Comment</i>
2022/0804/FUL Response deadline: 09/09/22	Construction of a first floor rear extension and ground floor extension. Amendments to front bay window and construction of a new porch	Mrs Kate Sammin	13 Turning Lane, Scarisbrick, Southport, Lancashire, PR8 5HY	<i>No Comment</i>
2022/0772/FUL Response deadline: 16/09/22	Extensions and Alterations to the dwelling.	Cruickshanks	Shaws Farm Caravan Park, 28 Wyke Road, Scarisbrick, Southport, Lancashire	<i>No Comment</i>
2022/0877/FUL Response deadline: 16/09/22	New two storey and single side extension with new porch to front. Alterations to existing front and rear windows with new roof to existing rear extension	Mr Andrew Benson	21 Hillock Lane, Scarisbrick, Ormskirk, Lancashire, L40 9QA	<i>Objection: Council objects due to the bulk scale and mass of the proposal</i>

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2022/0831/FUL Response deadline: 23/09/22	Demolition of the existing farmhouse and construction of a replacement dwelling together with associated external works	Mr David Marsden	Whams Farm, Long Meanygate, Scarisbrick, Southport, Lancashire.	<i>No Comment</i>
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b) Mushroom Factory – update

There was discussion about the Mushroom Factory development and the road safety issue that have arisen due to the lack of visibility from the site down Heatons Bridge Road.

It was resolved that:

SPC should take action to address these issues and obtain professional advice as soon as possible with regard to the feasibility of adequate visibility splays from the unapproved construction access. Clerk to obtain quote (Cllr Herbert to provide contact details).

c) Cosmetics Factory – appeal

SPC objected to the original application for this development and it was subsequently refused on the grounds that it is an inappropriate development on the green belt.

It was resolved that:

SPC should provide further information to inform the appeal process. Cllr Herbert and Clerk to provide formal objection to WLBC.

22/160 SPC WORKING GROUPS PROGRESS REPORTS:

a) ROAD TRAFFIC WORKING GROUP:

The progress of the project was noted and SPIDs are now in use. The report regarding SPID moves, which included details of quotes from contractors, was noted.

It was resolved that:

The quote submitted by Mr Stuart Roby should be accepted conditional upon proof of suitable training being supplied. Clerk to advise him (Cllr Herbert to provide contact details)

b) MILLENNIUM WOOD WORKING GROUP:

The metal fencing/gate works are underway and likely to be completed very soon. All posts are concreted in and gates will be welded so they cannot be removed. A new drain has been installed to make the entrance a cleaner area. Signage will be installed requesting users of the Wood to take all litter and dog waste home.

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The quote for the arboricultural survey and report has been obtained. This was highlighted as an action in the professional risk assessment that was carried out at Millennium Wood. The Clerk advised that it had been difficult to identify a qualified contractor to undertake this essential task. The quote is for £446 and includes additional rate for any further site visits or meetings of £75 per hour so there is a possibility that the final cost could increase above that quoted.

It was resolved to:

Accept the quote for the arboricultural survey. Clerk to inform the contractor.

**22/161 GO DADDY LINUX WEB HOSTING & DOMAIN SUBSCRIPTION
RENEWAL SEPT 22 TO AUG 24:**

It was resolved to:

Renew the subscription for Sept 22 to Aug 24

22/162 FINANCE:

It was resolved to approve the following accounts for payment:

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1		The scheduled payment of the Clerk's salary as per contract of employment for September 22.		LGA 1972, s112 (2)	Standing Order – payment date 27 th Sept
2 See Note 2 below	J Smith	2 padlocks for SPIDS. B&Q Receipt attached	60.00	LGA 1972, s111 (1)	Electronic
3 See Note 2 below	J Smith	Blue tooth dongle for notebook to enable SPID connectivity. Ebay receipt attached	9.99	LGA 1972, s111 (1)	Electronic
4 See Note 2 below	J Smith	Vodaphone PAYG Top Up. Receipt attached	25.00	LGA 1972, s111	Electronic
5 See Note 2 below	J Smith	MS365 02/06/22 to 01/07/22 Inv E0200J66OS 19.92 MS365 02/07/22 to 01/08/22 Inv	39.84	LGA 1972, s111 (1)	Electronic

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		E0200JKAIK 19.92			
6 See Note 2 below	J Smith	Paper for production of Gardening Certificates. Tesco receipt attached	4.30	LGA 1972, s111	Electronic
7 See Note 2 below	J Smith	Go Daddy web hosting subscription 21/09/22 to 21/09/24. Details attached	321.72 (inc VAT)	LGA 1972, s111 (1)	Electronic
8 See Note 2	J Smith	Garden Comp Trophy Engraving. Top Trophies Inv 5170	104.40	LGA 1972, s111 (1)	Electronic
9 See Note 1 below	WLBC	2022 Election Recharges. Inv 252033	502.00	LGA 1972, s111 (1)	Electronic – PAID AUG 22
10	Octopus DCS	Repairs to Turning Lane & Diglake seating benches. Inv 1603	796.00	Open Spaces Act 1906, s10	Electronic

Note 1: Under Financial Regulations para 5.1 Late Payment of Commercial Debt Act this invoice was paid on 17th August 2022. Details included above for completeness.

Note 2: These are amounts to be reimbursed to the Clerk for non-pay expenditure incurred on admin expenses etc.

Note 3: Included subject to consideration at previous agenda item.

Remittance received: WLBC £3,500 – Payment of Capital Grant for SPIDs.

22/163 APRIL TO JUNE (QUARTER 1) BANK RECONCILIATION:

The reconciliation was noted.

22/164 CREDIT CARD APPLICATION:

In accordance with financial regulations an alternative method of payment is required to enable online purchases and payments.

Unity Trust Bank provide a Corporate Charge Card Scheme (administered through Lloyds)

It was resolved to:

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Apply for a SPC Corporate Charge Card. Clerk to complete paperwork and bank signatories to approve. Clerk to provide progress update at October meeting.

21/165 REMEMBRANCE SUNDAY SERVICE (13th November 2022):

It was decided that the ecumenical service should continue to be held at the Village Hall.

It was resolved that:

The Clerk should:

- arrange the booking with the Village Hall*
- contact Rev Heaney regarding arrangements*
- arrange the purchase of a poppy wreath from Royal British Legion for £50*

22/166 COMMUNITY INFRASTRUCTURE LEVY (CIL)/PIIP STRATEGY:

Cllr Herbert spoke about the need for SPC to identify priorities for Scarisbrick and to consult with residents on the options. There is a 5 year spend limit in CIL monies after which it has to be returned to WLBC.

A Parish Infrastructure Investment Plan (PIIP) would be a useful way to prioritise spending and deliver projects. The plan should help to:

- Identify the infrastructure and investment needs of the parish, giving a better understanding of local priorities.
- Provide transparency for residents – explaining why and where local investment is being targeted. It also means that consultation is not needed on every project, the consultation is completed on the plan.
- Identify additional sources of funding and opportunities for matched funding to make best use of CIL. For example, lottery funding. Providing evidence of local investment needs and priorities can also assist with external funding bids.

The plan would culminate in a list of investment priorities which can be reviewed periodically and checked against progress. It would also be a powerful statement of the Council's ambition for the parish.

Councillors agreed that this is a good way forward to identify priorities for the Parish.

It was resolved that:

A PIIP Working Group be set up to take this forward. Cllrs Herbert, Makin, Berks, Pickersgill, Roberts and the Clerk volunteered to take part.

22/167 COMMUNITY ENGAGEMENT:

The rotation of Parish Council meetings around the Parish to assist in engagement with residents was discussed.

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Local churches and Schools have offered their facilities for meetings but there needs to be further conversations regarding the dates and times that SPC requires them and the costs involved.

It was resolved that:

Hire costs should not exceed the current hall hire costs.

The Clerk should make further enquiries with the local churches and schools to establish availability and cost.

It was resolved to change the order of the agenda to consider 22/170 Scarisbrick Village Hall at this point in the meeting.

22/170 SCARISBRICK VILLAGE HALL:

SPC have meetings booked, and confirmed, in the large hall at SVH through until 6th March 2023.

However, SVH have recently advised that the Halsall and Scarisbrick Scouts will be using both rooms at the Village Hall for their Monday meetings. This will mean that the large Hall will be unavailable for SPC to use and the small hall will only be available from 7:30pm. SVH have offered the use of an office but this will be unsuitable for holding a public meeting, and there is also the option of moving SPC meetings to Wednesdays when then large hall will be available.

The SPC meeting at 7:30pm on 3rd October includes the attendance of the Deputy PCC and members of the local Police force. This has been advertised widely to try to encourage a large turnout by residents so the large hall will need to be used for this meeting. It is essential that this booking, which has been in place for many months, is honoured by SVH.

It was resolved that:

The Clerk confirm with SVH that the large hall will be available, as booked and confirmed, for the SPC meeting on 3rd October at 7:30pm.

The issue will be discussed further at the October SPC meeting when the responses from local churches and schools have been received.

22/168 PARISH COUNCILLOR PORTFOLIOS:

The introduction of portfolios would enable Councillors to take the lead in their areas of interest and this help to improve communication with the wider community.

It was resolved that:

Councillors should consider those areas in which they have interests and bring to October meeting for further discussion.

22/169 SCARISBRICK VILLAGE MATTERS:

SPC provided a grant to SVM to assist with the production of the SVM magazine in 2019. However, this was not produced and, in accordance with SPC grants policy, the grant should now be returned as it has not been spent within the required timescale.

The current situation with SVM remains unclear and officers seem to be absent. Further clarification is needed so that the repayment of the grant can be made.

It was resolved that:

Cllrs J Marshall and S Brake will make further enquiries and report back to the SPC October meeting

22/171 LANCASHIRE PARTNERSHIP AGAINST CRIME:

It was resolved that:

A subscription to LANPAC was not required.

22/172 SAAA EXTERNAL AUDIT APRIL 2022 TO MARCH 2027:

It was resolved that:

SPC should continue as opted-in to the SAAA sector-led central external audit appointment regime.

22/173 CLEANING OF WAR MEMORIAL:

It was resolved to:

Accept the quote received from Ormsbys for the cleaning of the memorial and that cleaning should take place late October/early November in time for the Remembrance Sunday Service. Clerk to arrange.

22/174 CLERKS REPORT: FOR INFORMATION

The Clerk's report was noted.

22/175 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

There were none.

CLOSURE OF MEETING: The Chair closed the meeting at 9:37pm.