

SCARISBRICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 4th April 2022.

PRESENT:

Councillor A Blundell (in the Chair)
Councillor J Marshall
Councillor G Holcroft
Councillor N Makin
Councillor J Herbert
Councillor A Pickersgill
Councillor S Brake

Mrs J Smith (Clerk) in attendance

There were no members of the public present.

22/072 APOLOGIES AND REASONS FOR ABSENCE:

Apologies were received from Councillor C Berks and Councillor C Marshall.

22/073 DECLARATIONS OF INTEREST:

Councillor J Herbert declared a non-pecuniary interest in 22/079 due to his position on the LALC Executive and the LALC Finance & Management Committee which is responsible for setting subscription rates.

22/074 CONFIRMATION OF THE MINUTES:

It was resolved to approve the minutes of the meeting held on Monday 7th March 2022.

22/075 ADJOURNMENT OF THE MEETING:

The meeting was not adjourned.

22/076 PLANNING APPLICATIONS: (Councillor J Marshall took the Chair)

Reference	Details	Applicant	Address	Resolution
2022/0109/FUL Response deadline: 08/04/22	Revised stable building to that approved by planning permission 2021/0110/FUL and proposed new access track	Mr & Mrs B Kenny	Copelands Farm, Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire.	Objection The application is for engineering works on greenbelt which equates to development on the greenbelt. The proposed development will interfere with the openness of the greenbelt.
Planning Consultation	Variation of Condition 2 and 5 of permission		141 Southport Road Scarisbrick	Objection The retrospective planning permission

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<p>application LCC/2022/0013</p> <p>Comments required by: 19/04/22</p>	<p>LCC/2021/0045 to allow Saturday working at the Waste Recycling Yard</p>			<p>already granted for this yard was granted despite objections from WLBC Environmental Health Dept re noise levels. However, a condition of the permission granted was that the yard would not be operated on Saturdays/Sundays or Bank Holidays to protect residential amenities. There have been resident complaints that the yard is affecting their amenities. However, the applicant has now applied for permission for Saturday working at the yard which will increase the impact on the amenities of residents.</p>
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22/077 NJC 2021/22 PAY INCREASE:

The accuracy of the salary calculations has been verified by Cllr Blundell and Cllr Herbert.

It was resolved to adopt the NJC 2021/22 pay scales and approve the increase to the Clerk's salary from 1st April 2022 with backpay to 1st April 2021.

22/078 DATA PROTECTION LICENCE FEE & LALC 22/23 ANNUAL SUBSCRIPTION:

It was resolved to approve the payment of the DP licence renewal of £40 from April 2022 and the renewal of the LALC subscription for 2022/23 of £561.14.

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22/079 FINANCE:

It was resolved to approve the accounts for payment as follows:

	Payee	Detail	Amount Payable £ (inc VAT where applicable)	Authority	Payment Type
1	J Smith	Salary (Apr 22) and backpay Apr 2021 to Mar 2022	758.48 See Note below	LGA 1972, s112 (2)	Electronic 29/04/22
2	Information Commissioner	DP Registration Renewal. Due 10/04/22	40.00	LGA 1972, s111	Cheque
3	LALC	Planning Training attended by Cllr J Marshall. Inv Plan030322/7	40.00	LGA 1972, s111	Electronic
4	HMRC	PAYE/NI for Jan22 to Mar22	485.07	LGA 1972, s112 (2)	Electronic
5	LALC Subscription Renewal	01/04/22 to 31/03/23. Inv 2223147	561.14	LGA 1972, s111(1)	Electronic

22/080 SPC WORKING GROUPS PROGRESS REPORTS:

ROAD TRAFFIC WORKING GROUP:

Distribution of stickers to identified areas has been completed. The next distribution will be to Moorfield Lane, Woodmoss Lane, and Drummersdale Lane.

The Clerk has ordered 250 free stickers from Lancashire County Council.

There was a discussion regarding the availability of road traffic accident data relating to the Parish and whether this could be obtained via a Freedom of Information request from the NHS. Cllr Makin agreed to investigate this further.

Cllr Herbert provided an update on progress with LCC on the installation of bespoke columns for SPIDs. LCC have agreed to install but require further information. A further update, including costs, will be provided at the May SPC meeting.

MILLENNIUM WOOD WORKING GROUP:

The theft and vandalism to the kissing gate at Millennium Wood has been reported to the Police. The installation of replacement metal fencing and kissing gate has been discussed, along with the levelling and draining of the area around the entrance.

Action: Clerk will meet contractors at Woods to obtain supply and fit quotes for the works required which will include concreting to ensure security.

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22/081 FLOOD EQUIPMENT SHOPPING LIST:

Storage arrangements have not been finalised.

Action: Clerk to follow up and report to May SPC Meeting.

22/082 INTERNAL AUDIT ARRANGEMENTS FOR 22/23 FINANCIAL YEAR:

It was resolved to appoint Ian T Cropper as the Council's internal auditor from 2022/23 financial year.

Action: Clerk to advise him and provide appointment letter

22/083 WLBC CODE OF CONDUCT:

It was resolved to adopt the WLBC revised Members Code of Conduct

22/084 REVIEW OF GOVERNANCE ARRANGEMENTS AND POLICIES:

The review was discussed and it was resolved that a policy development framework would be helpful in determining whether further policies were needed.

It was resolved that a Death of a Royal Protocol should be drawn up.

Action: Clerk (as Proper Officer) and Chair will work together on this.

22/085 2022 SCARISBRICK GARDENING COMPETITION:

It was resolved that the 2022 Gardening Competition will go ahead.

The arrangements for this will be publicised on SPC website, Facebook page, and in noticeboards.

Judges and judging dates need to be finalised that leave sufficient time for trophy engraving prior to presentation.

A personal invitation will be issued to previous competition winners when arrangements have been finalised.

Action: Clerk to provide prior years judging sheets to Cllr Makin

Action: Clerk to design flyer when dates have been finalised.

22/086 ANNUAL PARISH MEETING (9th MAY):

It was resolved that the 2022 Annual Parish Meeting will take place at 7pm on Monday 9th May, immediately before the Ordinary Parish Meeting

22/087 RESIDENT COMPLAINT – TURNING LANE BUS SHELTER AREA:

There was a discussion of the issues raised. It was decided that the removal of the seating bench could potentially move the anti-social behaviour issue elsewhere and also would mean that there would not be a bench available for residents to use.

It is important that all issues are reported to the Police so that it is recorded as an issue in Scarisbrick for the Police to attend to. Residents need to report issues every time they happen.

Cllr Pickersgill will maintain a watching brief and will report this issue to the Police as it occurs.

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Action: Clerk to advise resident to report issues to Police every time they occur.

Action: Inspector Bent will be attending the June SPC meeting and these issues will be brought to his attention

22/088 SPC INFORMATION IN CHURCH MAGAZINE:

There was a discussion on how to engage more with the local community and how to get information on Council activities to them, particularly in the absence of the Scarisbrick Village Matters magazine. It was acknowledged that there is no single method to do this.

It was resolved that the annual Chairman's report could be published in the Church magazine as an initial action to improve community engagement.

22/089 CLERKS REPORT: FOR INFORMATION

The Clerk's report was noted

22/090 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Blundell advised that correspondence had been received from Mr P Tiscornia concerning his grandfather, who was a Scarisbrick resident during WW2. The Council felt that further investigation into the matters raised would be required before a response could be provided.

Cllr Holcroft advised that she will not be standing for May elections. Councillors thanked her for her service to Scarisbrick and wished her well for the future

CLOSURE OF MEETING: The Chair closed the meeting at 9:00pm