

SCARISBRICK PARISH COUNCIL

**Minutes of the meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 10<sup>th</sup> January 2022.**

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**PRESENT:**

Councillor A Blundell (in the Chair)  
Councillor G Holcroft  
Councillor N Makin  
Councillor S Brake  
Councillor A Pickersgill

Mrs J Smith (Clerk) in attendance

One member of the public was present

**22/001 APOLOGIES AND REASONS FOR ABSENCE:**

Apologies were received from Councillor J Marshall, Councillor C Marshall. Councillor J Herbert, and Councillor C Berks.

**22/002 DECLARATIONS OF INTEREST:**

There were no declarations of interest.

**22/003 CONFIRMATION OF THE MINUTES:**

It was resolved to approve the minutes of the meeting held on Monday 6<sup>th</sup> December 2021.

**22/004 ADJOURNMENT OF THE MEETING:**

The meeting was adjourned at 7:37pm.

A member of the public spoke regarding planning application 2021/1300/FUL and the effect that the continuing development, which has been commenced without planning permission, has on the open space of the area.

The meeting was reconvened at 7:40pm.

**22/005 PLANNING APPLICATIONS: (Councillor Holcroft took the Chair)**

a) The following applications were considered, and the decisions taken as shown:

<b>Reference</b>	<b>Details</b>	<b>Applicant</b>	<b>Address</b>	<b>Resolution</b>
2021/1355/FUL Response deadline: 07/01/22	Full replacement of existing timber windows with timber effect UPVC equivalent alongside the addition of 1no. bullseye window to gable end and single storey rear extension.	Tracy Bedwell	Old Brick Barn, Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire	No comment

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2021/1380/PNH Response deadline: 07/01/22	Application for determination as to whether prior approval of details is required - Extension of dwellinghouse. Dimension from rear wall of the original dwellinghouse - 4.40m. Maximum height of the extension - 3.60m. Height to eaves of the extension - 3m.	Mr Andrew Knight	19 Pool Hey Lane, Scarisbrick, Southport, Lancashire, PR8 5HS.	For information only
2021/1437/FUL Response deadline: 14/01/22	Proposed single storey side and rear extension	Mr & Mrs Smith	1 New Hall Drive, Scarisbrick, Southport, Lancashire, PR8 5LB.	No objection
2021/1300/FUL Response deadline: 21/01/22	Retrospective planning application for the erection of an extension to an existing timber stable block comprising of one additional stable box, a covered groom area and a rug /feed room.	Mr Keith Chapman	Vicarage Barn, Southport Road, Scarisbrick, Ormskirk, Lancashire	Objection: This development has been commenced, and is continuing, without planning permission. There is a detrimental effect to the openness of the area.
2021/1442/FUL Response deadline: 21/01/22	Change of use from storage building to residential	Primrose Hill Nurseries Ltd	Garden Centre and Equestrian Store, Primrose Hill Nurseries, Asmall Lane, Scarisbrick, Ormskirk.	No comment
2021/1447/FUL Response deadline: 21/01/22	Single storey rear extension	Ms Haslam	42 Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire, L40 9RB.	No comment

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**22/006 FINANCE: (Councillor Blundell resumed the Chair)**

It was resolved to pay the following accounts:

	<b>Payee</b>	<b>Detail</b>	<b>Amount £ (inc VAT where applicable)</b>	<b>Authority</b>	<b>Payment Type</b>
1	J Smith	Salary (Jan 22)	623.92	LGA 1972, s112 (2)	Standing Order 31/01/22
2	J Smith	MS365 2/11 to 01/12 £18.12 MS365 02/12 to 01/01 £18.12 Office Stationery £10.00	46.24	LGA 1972, s111(2)	Electronic
3	HMRC	PAYE/NI Oct 21 to Dec 21. Payment due 22/01/22	485.07	LGA 1972, s112 (2)	Electronic
4	Octopus DCS	Fence at Millennium Wood Inv 1503	476.00	Open Spaces Act 1906, s10	Electronic
5	NBB Recycled Furniture	Hyde Park Bench. Inv 3209529. NB This is part funded by the Parish Champion Grant received.	534.00	Open Spaces Act 1906, s10	Electronic
6 *	Octopus DCS	Remove/dispose old bench and install new bench	310.00	Open Spaces Act 1906, s10	Electronic
7	M Winnard Landscapes	Clean Perspex bus shelters £350 Clean/Paint Wooden bus shelters £375 Clean green parish noticeboards £45 Clean road signs £61.25	831.25	Open Spaces Act 1906, s10	Electronic
8 *	St Elizabeth's RC Parish Account	Grant: St Mary's History project	150.00	LGA 1972, s137	Electronic

Item No 6: The invoiced cost of this is £25 higher than quoted. This is because the new bench needed assembling (£20 additional cost) and security bolts were used for fastening down (£5 additional cost).

Item No 8. This was approved at December SPC meeting but payment details were not received until January 2022. Payment therefore will be made with January 2022 transactions.

**22/007 SPC WORKING GROUPS:**

Millennium Wood Working Group (MWWG) – it was resolved to approve the MWWG Terms of Reference

Road Traffic Working Group – Cllr Makin provided a verbal update as follows:

Alan Cox (LCC Road Safety Officer) has provided a very detailed report with recommendations on siting the SPID. Cllr Herbert has done a lot of further work to consider the type of SPID to purchase and the Group are meeting on 17<sup>th</sup> January to discuss further.

This item was deferred for further discussion at the SPC Finance Meeting on 24<sup>th</sup> January where the type and cost of SPID to be purchased, the number of posts and brackets needed, and the ongoing cost of the services required to maintain and move around the parish will be further discussed.

**22/008 WLBC LOCAL PLAN CONSULTATION:**

Councillors resolved not to provide any comment.

**22/009 FLOODING EQUIPMENT:**

The Clerk displayed a sample of a modern sandbag. The compactness of this was noted.

St Elizabeth's have confirmed that they are willing for a storage facility to be located on their premises. However, the exact location of this will need further discussion and agreement.

It was resolved to defer this item to the SPC 7<sup>th</sup> February meeting so that informed decisions can be made on the type and quantity of flood equipment can be made.

**22/010 WLBC CAPITAL FUNDING 2022-23:**

There was a discussion regarding potential areas for capital funding.

There are a number of seating benches around the parish that are in poor condition. There are 2 on the canal path on Pinfold Lane but it is not known whether these are owned by the Canals and River Trust. Also, there are no benches located along the canal near to the Red Lion bridge.

It was also suggested that an application could be made for funding for a SPID.

It was noted that the WLBC deadline for applications is 11<sup>th</sup> February 2022.

Actions: Clerk to contact Canals and Rivers Trust to establish ownership of the Pinfold Lane benches, the lack of benches at Red Lion, and the process to provide replacement or new benches.

Clerk to make enquiries concerning the possibility of capital funding for the purchase of a SPID.

**22/011 QUEENS DIAMOND JUBILEE MUGS:**

It was resolved to contact St Marks, St Marys, Pinfold and Scarisbrick Hall Schools to establish the number of children within the 4 to 11 age group and also to obtain the views of the Headteachers.

Actions: Clerk to contact Schools.

**22/012 PETER LATHOM CHARITY:**

It was resolved to nominate Councillor Brake for the Trustee vacancy.

Actions: Clerk to advise Peter Lathom Charity of the nomination.

**22/013 TURNING LANE CYCLE BOLLARDS:**

The latest response from LCC was considered. It was resolved that, in view of the results of the public consultation, no further action will be taken to progress this.

**22/014 REVIEW OF SPC FINANCIAL REGULATIONS & STANDING ORDERS:**

It was resolved to approve the amendments.

**22/015 WLBC CONSULTATION - AMENDMENT TO MEMBERS CODE OF CONDUCT:**

The guidance provided by WLBC was considered and there were no comments to pass to WLBC to inform the consultation.

**22/016 WLBC CONSULTATION RE REVISED WHISTLEBLOWING POLICY:**

The draft provided was reviewed and there were no comments to pass to WLBC to inform the consultation.

There was a discussion about a parish council whistleblowing policy and the Clerk was requested to investigate.

Actions: SPC Whistleblowing Policy – Clerk to report back to February meeting

**22/017 COUNCILLOR MEETING ATTENDANCE JAN 21 TO DEC 21:**

The attendance matrix was noted.

Actions: Clerk to place on SPC website

**22/018 QUOTE FOR MAINTENANCE WORKS:**

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The maintenance quote received for the Parish Council noticeboards was considered and it was resolved that the quote be accepted and the works carried out on the Village Hall and Heatons Bridge noticeboards which are in a very poor state.

The Parish Council noticeboards located at Bescar Lane Methodist Church and at Scarisbrick Marina are of a different type and have been previously discussed as needing to be upgraded and potentially relocated (specifically Bescar Lane Methodist noticeboard). Clerk was requested to obtain quotes to upgrade these 2 noticeboards.

The maintenance quote for the cleaning of benches was considered at it was resolved that the benches located at Diglake and Bullens Lane should be cleaned and a report requested as to their condition and any required maintenance/refurbishment.

Actions: Clerk to inform contractor and obtain quotes for noticeboard upgrades.

### **22/019 CLERKS REPORT: FOR INFORMATION**

The Clerk's report was noted.

### **22/020 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS**

Councillor Makin requested that the 2022 Scarisbrick Gardening Competition be included on the agenda for the 7<sup>th</sup> February meeting.

**CONFIDENTIAL ITEMS** - members of the public may be excluded under the provisions of the Public Bodies (admission to meetings) Act 1960 on grounds of the confidential nature of the business to be transacted.

**There were no members of the public present at the time the item was discussed.**

### **22/021 PARISH CLERK APPRAISAL:**

The working group gave feedback on the appraisal.

It was resolved that the Clerk be awarded incremental progression to the next pay point effective from 1<sup>st</sup> April 2022.

The Chairman closed the meeting at 8:40pm