

SCARISBRICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 7th February 2022.

PRESENT:

Councillor A Blundell (in the Chair)
Councillor J Marshall
Councillor G Holcroft
Councillor N Makin
Councillor J Herbert
Councillor S Brake (arrived 7:35pm)
Councillor C Berks

Mrs J Smith (Clerk) in attendance

Three members of the public, from Scarisbrick Village Hall Committee, were present.

22/033 APOLOGIES AND REASONS FOR ABSENCE:

Apologies were received from Councillor C Marshall and Councillor A Pickersgill.

22/034 DECLARATIONS OF INTEREST:

There were no declarations of interest.

22/035 CONFIRMATION OF THE MINUTES:

It was resolved to approve the minutes of the meeting held on Monday 24th January 2022.

22/036 ADJOURNMENT OF THE MEETING:

The meeting was adjourned at 7:33pm.

The Chairman of the Scarisbrick Village Hall Committee spoke about the progress of the application to obtain WLBC S106 monies for the proposal to replace the playground equipment at the Village Hall. The existing equipment is approaching the end of its useful life and unless funding can be obtained it may be necessary to close the playground. He advised that there are many children with special needs within the area so the choice of new equipment also includes some specialised pieces.

Quotes had been obtained for the replacement equipment and the timeframe for the project is completely dependent on the length of the bid process and the further requirements of WLBC.

The meeting was reconvened at 7:42pm.

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22/037 PLANNING APPLICATIONS: (Councillor J Marshall took the Chair)

| Reference | Details | Applicant | Address |
|--|---|----------------|---|
| 2021/1496/FUL Response deadline: 18/02/22 | Proposed detached house following demolition of existing. Erection of 2m high automatic sliding hardwood gates and brick posts. | Mr David Smith | 33 Hall Road, Scarisbrick, Ormskirk, Lancashire, L40 9QB. |
| <p>Resolution: Objection</p> <p>This application is for development within the Scarisbrick Park conservation area. The proposal is to replace a dormer bungalow with a 3-storey dwelling which is 2.2m taller at its highest point (35% increase) and 2.1m taller at the eaves (58% increase). The increased height, compared with neighbouring properties, means that the proposed dwelling will be a very dominant feature in the conservation area.</p> <p>WLBC’s Design Guide SPD states that careful consideration should be given to the scale of new development and to “ensure that height and massing is appropriate in relation to neighbouring properties and surrounding environment.” Furthermore, the proposed development is within our historic environment (Scarisbrick Park Conservation Area) where design is required to respect context “as part of a larger whole which has a well established character and appearance” (WLBC Design Guide SPD).</p> <p>There are 2 sets of electric gates in the proposal, the first set is within one metre of the roadside and both sets are within 4 to 4.5m of the roadside. LCC planning rules state that electric gates must be 5m or more from the roadside. This is so that vehicles are not waiting on the road or footpath for the gates to open.</p> | | | |

Councillor Blundell did listen to the planning deliberations but did not vote on any planning application due to his membership of the WLBC Planning Committee.

22/038 WLBC S106 MONIES – SCARISBRICK VILLAGE HALL PLAYGROUND PROJECT: (Councillor Blundell resumed the Chair)

The current position regarding the bid for S106 funding was discussed. It was agreed that there is a long way to go and the further requirements of WLBC are not yet known.

The latest response from WLBC has identified that there is a shortfall between the available S106 funding and the playground quote of £2,316. The Village Hall have contacted the contractor to establish if any reduction can be made but this is not possible. The Village Hall have advised that they can contribute 50% of this amount and have requested the support of the Council for the remaining 50%, that is £1,158.

Scarisbrick Village Hall are the lead applicant for the S106 bid with support being provided by the Council. There is an expectation that there will be a significant amount of further work on the S106 bid and it is important that all are aware of this.

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The Council are keen to support the proposal and S106 bid but concerns were raised regarding the possibility of costs increasing before the project can be started and how this would be funded.

The WLBC hold S106 funds for use of the Scarisbrick community and it is therefore important that there is a consultation process with residents to gain their opinions on the proposed playground and whether there are other areas where these funds could also be used. The consultation could be run through social media, Council website and noticeboards. The consultation should consist of 3 or 4 questions, the answers to which will provide evidence of need for the playground which is likely to be required by WLBC at some stage during the bid process, or details of resident opposition to the proposal.

It was resolved that:

The Council will agree to contribute £1,158 to the proposed project so that the bid can progress to the next stage with WLBC. **Clerk to advise WLBC**

The Clerk should draw up a consultation document with 3 or 4 questions so that resident opinion of the proposal can be assessed. This should be brought to the March SPC meeting. **Clerk action**

22/039 FINANCE:

It was resolved to pay the following accounts:

| | Payee | Detail | Amount £ (inc VAT where applicable) | Authority | Payment Type |
|---|--------------|--|--|-----------------------|-------------------------------|
| 1 | J Smith | Salary (Feb 22) | 623.92 | LGA 1972, s112 (2) | Standing Order 28/02/22 |
| 2 | J Smith | Generic Printer Ink (addit for leaflet printing). Receipt attached: £19.78 Printer Paper (addit for leaflet printing. Receipt attached: £5.90 | 25.68 | LGA 1972, s111(2) | Electronic |

22/040 SPC WORKING GROUPS:

ROAD TRAFFIC WORKING GROUP (RTWG):

- i) Wheelie Bin Stickers:
The report and recommendations of the RTWG were considered and the details, of the package to be delivered to residents examined.

It was resolved that stickers and eco compostable postage bags should be purchased as follows (as detailed in the report):

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SPEED KILLS – PLEASE SLOW DOWN” stickers 1000 £475
“30 MPH - PLEASE DRIVE CAREFULLY” stickers 500 £279.50
“40 MPH - PLEASE DRIVE CAREFULLY” stickers 250 £179.50
In-house printing of explanatory leaflets (estimated) 700 £30.00
Compostable mailing bags (230x305mm) 700 £86.39
TOTAL: £1050.39. **Clerk action**

ii) Speed Indicator Devices:

The report and recommendations of the RTWG were discussed and it was acknowledged there is some work underway regarding the suitability of existing support columns for solar SPIDs, and that this affects the type of SPID to purchase to enable rapid deployment around Scarisbrick.

It was resolved that:

- a) The preferred SPID for purchase is the Evolis unit from ElanCity;
Based on the geographical size of the parish, 2 SPIDs should be purchased;
- b) The preferred 8 locations for the SPIDS are: Pool Hey Lane (2), Turning Lane (2), Smithy Lane (2), Heatons Bridge Road/Smithy Lane (1), and Bescar Brow Lane (1 – but depending on suitability);
- c) The preferred movement frequency will be to remain in place for 2 weeks with no return for 6 weeks. There will be revenue costs associated with this as volunteers will not be used to move the SPIDS.
- d) The RTWG will prepare further costs and information on the exact SPIDs that are recommended to be ordered at the March SPC meeting along with logistical proposals for their delivery and storage pending installation.

22/041 PLATINUM JUBILEE MUGS:

The Clerk provided information of the numbers of Scarisbrick school children in the 4 to 11 age group as provided by the schools as follows:

| School | Number of mugs required |
|------------------|-------------------------|
| St Mark's | 55 |
| St Mary's | 100 |
| Pinfold | 35 |
| Scarisbrick Hall | 320 |
| Total | 510 |

The mugs can be purchased from DASH at £2.65 each.

It was resolved that:

530 mugs, at a total cost of £1,404.50 (including delivery costs), be ordered. **Clerk action**

Councillor J Marshall will take delivery of the mugs and will contact Schools to arrange for Councillors to visit and present the mugs.

Clerk to pass on School contact details to Councillor Marshall. **Clerk action**

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22/042 WLBC CAPITAL FUNDING 2022-23:

The completed grant applications were considered and it was decided to progress capital funding for further purchase of SPIDS.

It was resolved to approve the capital grant application for SPID purchases and that it be submitted to WLBC before the 11th February 2022 deadline. **Clerk action**

22/043 QUEENS PLATINUM JUBILEE:

The suggestions received from Rev Heaney were discussed. The Council was unable to commit to the proposed event, but it was agreed that individual councillors could offer their individual support if they wished.

It was resolved that:

The Clerk should contact Rev Heaney and advise her of this decision. **Clerk action**

Individual councillors should contact Rev Heaney to offer their individual support if they wish.

22/044 2022 CIVIC SERVICE:

The arrangements for the 2022 Civic Service were discussed.

It was resolved that:

The service should take place on Sunday 22nd May 2022 as this is the beginning of the municipal year (in an election year)

Clerk to establish which Church the service is due to be held in and contact relevant clergy. **Clerk action**

22/045 SPC MEETING SCHEDULE APRIL 2022 TO MARCH 2023:

It was resolved to approve the April 2022 to March 2023 SPC Meeting Schedule

22/046 JAN 22 UPDATED SPC ASSETS LIST:

The updated asset list and maintenance schedule was considered. Three boundary signs were removed as they are no longer in use. It was noted that there are a number of seating benches requiring refurbishment or replacement

22/047 JAN 22 UPDATED SPC RISK ASSESSMENT:

It was resolved to approve the updated risk assessment

22/048 GRASSCUTTING CONTRACT:

It was resolved to request the contractor to undertake an additional grass cut during March at current contract price or below. **Clerk action**

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22/049 MOLES ON SOUTHPORT ROAD VERGES (Cllr J Marshall):

Councillors considered the issues in attending to this and the serious health and safety issues of poisoning and trapping.

It was resolved that no action would be taken except for grass cutting.

22/050 CLERKS REPORT: FOR INFORMATION (attached)

The Clerk's report was noted.

22/051 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Marshall suggested that a speaker should be invited to the Parish Meeting on 9th May 2022. She will provide details of a possible speaker on communications.

The Chairman closed the meeting at 9:40pm

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