


## SCARISBRICK PARISH COUNCIL

### To Members of Scarisbrick Parish Council.

You are hereby summoned to attend a meeting of Scarisbrick Parish Council to be held at 7.30 pm in the Village Hall, Smithy Lane, Scarisbrick on Monday 4<sup>th</sup> April 2022 for the transaction of the following business.

Judith Smith   
Clerk to the Council

Date: 30th March 2022

### AGENDA

- 22/072 APOLOGIES:** to receive apologies and approve reasons for absence
- 22/073 DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non-pecuniary interest in matters on the agenda; (b) to consider requests for dispensation
- 22/074 MINUTES:** to approve the minutes of the meeting held on 7<sup>th</sup> March 2022 as a correct record (circulated and attached)
- 22/075 ADJOURNMENT OF THE MEETING:** for Borough Councillor reports and matters raised by the public for discussion
- 22/076 PLANNING:** to consider the planning applications on the attached list
- 22/077 NJC 2021/22 PAY INCREASE:** to consider adopting the NJC 2021/22 pay scales and approve the increase to the Clerk's salary from 1<sup>st</sup> April 2022 and backpay to 1<sup>st</sup> April 2021 (attached)
- 22/078 DATA PROTECTION LICENCE FEE £40 & LALC 20/23 ANNUAL SUBSCRIPTION:** to consider payment of the DP licence renewal of £40 from April 2022 and the renewal of the LALC subscription for 2022/23 of £561.14 (attached)
- 22/079 FINANCE:** to consider and approve accounts for payment on the attached schedule (attached)
- 22/080 SPC WORKING GROUPS PROGRESS REPORTS:**  
**ROAD TRAFFIC WORKING GROUP:**  
To receive update on speed sticker distribution and proposals to distribute to further areas (minutes attached)  
**MILLENNIUM WOOD WORKING GROUP:**  
To receive minutes and update on quotes requested (attached)
- 22/081 FLOOD EQUIPMENT SHOPPING LIST:** to receive update on the purchase of flood equipment and potential storage facilities
- 22/082 INTERNAL AUDIT ARRANGEMENTS FOR 22/23 FINANCIAL YEAR:** To consider appointment of new internal auditor for 22/23 (attached)
- 22/083 WLBC CODE OF CONDUCT:** to consider the adoption of the WLBC revised members code of conduct (circulated and attached)
- 22/084 REVIEW OF GOVERNANCE ARRANGEMENTS AND POLICIES:** to consider the review of policies undertaken by the Clerk and whether further policies are required to comply with best practice (circulated and attached)
- 22/085 2022 SCARISBRICK GARDENING COMPETITION (Cllr Makin):** to consider arrangements (deferred from March meeting)
- 22/086 ANNUAL PARISH MEETING (9<sup>th</sup> MAY):** To consider arrangements
- 22/087 RESIDENT COMPLAINT – TURNING LANE BUS SHELTER AREA:** to consider whether the seating bench, which is in poor condition, should be removed to deter the current issues. (attached)
- 22/088 SPC INFORMATION IN CHURCH MAGAZINE:** To consider whether to publish SPC information in Church magazine due to absence of SVM (Cllr J Marshall)
- 22/089 CLERKS REPORT: FOR INFORMATION** (attached)
- 22/090 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:** to receive Councillors reports (for information only) and requests for future agenda items