

SCARISBRICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Monday 1st November 2021.

PRESENT:

Councillor A Blundell (in the Chair)
Councillor J Marshall
Councillor G Holcroft
Councillor N Makin
Councillor J Herbert
Councillor A Pickersgill
Councillor C Berks
Councillor S Brake
Councillor K Foulkes

County Councillor E Pope in attendance (left the meeting at 9:05pm)

Mrs J Smith (Clerk) in attendance.

21/178 APOLOGIES AND REASONS FOR ABSENCE:

Apologies were received from Councillor C Marshall

21/179 DECLARATIONS OF INTEREST:

There were no declarations

21/180 CONFIRMATION OF THE MINUTES:

It was resolved to approve the minutes of the meeting held on Monday 4th October 2021.

21/181 ADJOURNMENT OF THE MEETING:

The meeting was reconvened at 7:34pm

Cllr Pope spoke about flooding across Lancashire.

Cllr Pope advised the Council regarding the capital programme for the LCC Highways Department and schemes in Scarisbrick. Resurfacing works in Turning Lane and Dam Wood Lane were suggested by Councillors.

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21/ 182 PLANNING APPLICATIONS: (Councillor Jane Marshall took the Chair)

The following applications were considered, and the decisions taken as shown:

Reference	Details	Applicant	Address	Resolution
2021/1114/FUL Response deadline: 29/10/21 Extension granted – response required asap after SPC meeting	Replacement of existing conservatory with new extension to the rear and roof extension over existing garage with roof dormer to the rear	Mr John Foster	226 Southport Road, Scarisbrick, Southport, Lancashire, PR8 5LF	No objection
2021/1171/LBC Response deadline: 29/10/21	Listed Building Consent - Window replacement affecting a Listed Building	Mr Stephen Collins	553 Southport Road, Scarisbrick, Ormskirk, Lancashire, L40 9RG	For information only – no resolution required.
2021/1172/FUL Response deadline: 12/11/21	Variation of conditions 2 and 3 of planning permission 2021/0439/FUL - to vary the approved plans by including a gated access to the development.	Park House, Black Moss Lane, Scarisbrick, Ormskirk, Lancashire.	Mr John Matthews	Objection - Installation of electric gates across an access road to 22 residences. This was removed from the original application due to concerns raised by LCC Highways and nothing has changed since. Issue with access for emergency and Council vehicles particularly if the gates fail for any reason. Issues over the safety of electric gates when children are present. Presumably the highway on site will be unadopted as a public highway could not be blocked by electric gates

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Councillor Blundell did listen to the planning deliberations but did not vote on any planning application due to his membership of the WLBC Planning Committee.

Councillor Herbert informed the Council that the Cosmetics Factory is due to be discussed at this month's WLBC Planning meeting and offered to attend and speak on behalf of the Council. The Council resolved to accept this offer.

21/183 FINANCE: (Councillor Blundell resumed the Chair)

It was resolved to pay the following accounts:

	Payee	Detail	Amount	Authority	Payment Type
1	J Smith	Salary (Nov 21)	623.92	LGA 1972, s112 (2)	Standing Order 30/11/21
2	J Smith	MS365 Subscription 02/09/21 to 01/10/21	18.12	LGA 1972, s111 (2)	Electronic
3	Scarisbrick Village Hall	Hire of hall for SPC meetings July 21 to September 21. Invoice 109	96.00	LGA 1972, s111 (1)	Electronic

The remittance advices received were noted.

21/184 JULY TO SEPTEMBER (QUARTER 2) BANK RECONCILIATION:

Reconciliation noted.

21/185 APRIL TO SEPTEMBER BUDGET REPORT:

The budget position at the end of September 2021 was discussed.

There is a need for maintenance that has been delayed due to coronavirus to be completed by the end of the financial year (eg cleaning bus shelters and parish noticeboards, painting noticeboards). It was decided that the cleaning of bus shelters should be a formal contractual arrangement with cleaning taking place twice per year.

Councillors were reminded about the availability of LALC online training opportunities to enhance their knowledge. WLBC have prepared a new Local Plan which is informed by NPPF. Training for Councillors on NPPF and impact on the Local Plan could be considered and LCC Planning Dept may be able to advise on the provision and cost of this.

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There have been delays to the commencement and completion of projects. These are further discussed at 21/188.

The level of bank balances held was noted.

Councillor Herbert requested further information concerning the salary expenditure which the Clerk will provide for the December meeting.

It was resolved that:

- a) The Clerk contact LCC Planning regarding availability of NPPF training and the cost of this.
- b) The salary standing order be amended to a date that ensures that salary payments are made within the month to which they relate.
- c) A transfer from current account to deposit account of £8,006.19 be actioned so that the total reserves held in the deposit account match the agreed Council reserves for 2020/21.

21/186 REMEMBRANCE SUNDAY SERVICE (14th November 2021):

Arrangements for the Remembrance Service were discussed and concerns were raised over the safety of holding an indoor event when coronavirus cases are increasing.

It was resolved that the Service will be held outdoors, which is normal practice in neighbouring Councils, with the Villager Hall being open to provide facilities.

It was also resolved that the Heaton's Bridge Military Vehicle Trust are welcome to provide a small military vehicle display.

Clerk to contact clergy regarding the outdoor service, and Scarisbrick Village Hall regarding the military vehicle display.

21/187 MARTIN LANE/DRUMMERSDALE LANE JUNCTION:

This junction is a continuing cause of concern due to lack of signage warning traffic to slow Down. LCC Highways have conducted a review but no action has been taken.

It was resolved that the Council should offer to pay for additional signage.

Clerk to contact LCC Highways regarding this.

21/188 SPC CLIMATE CHANGE PROJECTS:

Councillor Herbert spoke about the planed climate change projects and the lack of progress due to coronavirus. Projects include tree planting, flooding equipment, roadside pollution, Parish carbon footprint and possible hydrological survey.

There is a need to make a definitive start on these issues which affect the whole of Scarisbrick.

Councillor J Marshall suggested that the Council could purchase trees for distribution to Scarisbrick residents to plant to mark the Platinum Jubilee of the Queen

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Flooding equipment will need to be stored at a location within Scarisbrick that can be accessed by residents as needed. Flooding hotspots need to be identified,

The roadside pollution on B5242 is likely to increase due to the additional traffic from the housing development in Burscough and there is a need for data gathering to monitor this.

The possibility of working with a neighbouring Parish regarding the hydrological survey needs to be considered further.

It was resolved that:

The Clerk should make enquiries regarding ordering approx.500 bare-rooted fruit trees for distributing to residents in March 2022

The Clerk should obtain quotes for flood equipment (snake sandbags, submersible pumps, signage and hi-vis jackets)

This will be included in December agenda for further discussion

21/189 SPEEDING IN SCARISBRICK: SPID PLATES:

Only one SPID plate has been identified.

Speeding hotspots were identified as being Southport Rd, Heatons Bridge Rd, Smithy Lane, Narrow Moss Lane, Pool Hey Lane, Jacksmere Lane, and Turning Lane.

An issue was raised regarding arrangements for Working Groups to report progress to the Council

It was resolved that:

The Clerk contact Alan Cox LCC to arrange for him to visit to provide advice on location of SPID plates, the type of SPID to purchase and training requirements. Cllrs Makin, Berks and Herbert will meet with Alan Cox.

This will be included in December agenda for further discussion in the form of a standing agenda item to receive feedback from working groups, action plans, and details of any issues arising.

21/190 GRANT APPLICATIONS RECEIVED:

The grant applications received relating to St Marks Church, Mission of the Good Shepherd and Friends of Bescar Lane Station were discussed.

It was resolved to award the following grants:

St Marks Church £150

Mission of the Good Shepherd £150

Friends of Bescar Lane Station £100

The payments will be included on the December finance list for approval.

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21/191 SPC USE OF SOCIAL MEDIA FOR COMMUNITY ENGAGEMENT:

The use of social media by the Council was discussed and it was agreed that it would be useful to engage and involve residents on matters relating to Scarisbrick and also to make them aware of work being carried out by the Council.

Councillor Berks advised that there would be a need for a Facebook page to interlink with Twitter and the Council website. He agreed to assist with the setting up of social media pages etc.

It was resolved that Councillor Berks will assist with the setting up of social media pages etc and will liaise with Councillor Herbert regarding links to the Council website.

21/192 USE OF SVH STORAGE FOR SPC ARCHIVE PURPOSES:

It was resolved that the Council document archive will be stored at the Village Hall and the transfer will take place in agreement with the Village Hall.

It was resolved that the Council asset list be updated to include all assets in preparation for the next insurance renewal in May 2022.

21/193 CLERKS REPORT: FOR INFORMATION

The Clerk's report was noted.

21/194 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Marshall advised that the Peter Lathom Charity has a vacancy for a Trustee and that this could potentially be filled by a Councillor. Clerk was requested to contact the Charity to confirm whether this is the case and report back to December meeting so that a decision can be made.

Councillor Blundell requested that a working group protocol be drawn up, for inclusion in Council Standing Orders, to provide some guidance and timescales for Council Working Groups to assist in the efficient progress of Council projects. Clerk to prepare draft for consideration at SPC December meeting.

The Chairman closed the meeting at 9:30pm