

SCARISBRICK PARISH COUNCIL

Minutes of the meeting of the Parish Council held in the Scarisbrick Village Hall at 7.30pm on Tuesday 7th June 2021.

PRESENT:

Councillor A. Blundell (in the Chair)
Councillor J Marshall
Councillor G Holcroft
Councillor N Makin
Councillor K Foulkes

Mrs J Smith (Clerk) in attendance.

21/114 APOLOGIES AND REASONS FOR ABSENCE:

Apologies were received from Councillor S Brake, Councillor J Herbert, Councillor A Pickersgill and Councillor C Marshall

21/115 DECLARATIONS OF INTEREST:

There were no declarations.

21/116 CONFIRMATION OF THE MINUTES:

It was resolved to approve the minutes of the meeting held on Tuesday 4th May

21/117 ADJOURNMENT OF THE MEETING:

As no members of the public were present the meeting was not adjourned

21/118 PLANNING APPLICATIONS: (Councillor Jane Marshall took the Chair)

The following applications were considered, and the decisions taken as shown:

Reference	Details	Applicant	Address	Resolution
2021/0439/FUL Response deadline: 28/05/21 Extension granted – response required asap during w/c 07/06/21	Demolition of existing buildings and erection of 22 detached dwellings, together with associated infrastructure, access, internal roads, footpaths including a footpath along part of Black Moss Lane and landscaping.	Eccleston Homes Ltd	Park House, Black Moss Lane, Scarisbrick, Ormskirk, Lancashire	Objection. SPC objects due to the impact of additional traffic on existing busy roads and the impact on the existing flooding issues in the area.

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2021/0512/FUL Response deadline: 04/06/21 Extension granted – response required 8/06/21	Demolition of existing conservatory replaced with single storey flat roofed extension	Mr Ken Hunter	227 Southport Road, Scarisbrick, Southport, Lancashire, PR8 5LE.	No objection
2021/0516/LBC Response deadline: 04/06/21	Listed Building Consent - Installation of secondary glazing to existing windows. Internal alterations to remove an en-suite, conversion of an existing bedroom to form a bathroom	Mr Justin Grice	Old Vicarage, Southport Road, Scarisbrick, Ormskirk, Lancashire.	For information only
2021/0530/FUL Response deadline: 04/06/21 Extension granted. Final decision date is 29/06/21	Flat roofed single storey rear extension to existing bungalow	Mr Andrew Knight	19 Pool Hey Lane, Scarisbrick, Southport, Lancashire, PR8 5HS.	No objection
2021/0414/FUL Response deadline: 11/06/21	Proposed fencing and gates to car park and camps	Into The Ark Forest School	Dam Wood, Dam Lane, Scarisbrick, Lancashire,	No objection
2021/0529/FUL Response deadline: 11/06/21	Resubmission of a previously refused application for the erection of 8no. new dwellings, all with private gardens, in- curtilage car parking and served by the existing crossover and a new internal access road, all following demolition of existing commercial buildings	Broadley Developme nts Ltd	Lancashire County Engineering Services, Council Depot, Bescar Brow Lane, Scarisbrick, Ormskirk	Objection. SPC objects due to the increased traffic this development will cause along with the impact on the existing flooding issues. Additionally, the development does not include any affordable housing.

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2021/0561/PNH Response deadline: 11/06/21	Application for determination as to whether prior approval of details is required - Extension of dwelling house. Dimension from rear wall of the original dwelling house - 8.00m. Maximum height of the extension - 4.00m. Height to eaves of the extension - 3.00m.	Mr Mike Wood	Almond Villa, Southport Road, Scarisbrick, Lancashire, L40 9RE.	For information only
2021/0634/FUL Response deadline: 18/06/21	Variation of Condition No. 3 imposed on planning permission 2020/0405/FUL to allow horizontal timber cladding rather than vertical to store/workshop.	Mr Paul McKittrick	The Stables, Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire.	No objection

Councillor Blundell did listen to the planning deliberations but did not vote on any planning application due to his membership of the WLBC Planning Committee.

21/119 FINANCE: (Councillor Blundell resumed the Chair)

It was resolved to pay the following accounts:

Detail	Amount	Authority	Payment Type
Salary (May 21)	617.67	LGA 1972, s112 (2)	Cheque
Padlock and Chain purchased from Screwfix	50.98	LGA 1972, s111 (2)	Electronic
Sanitising products for meeting	12.84	LGA 1972, s111 (2)	Electronic

21/120 MILLENNIUM WOOD:

The report of the Millennium Wood Working Group was noted.

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The ownership of the area adjacent to the rear kissing gate was discussed and it was confirmed by reference to the Land Registry site plan that this area is included as part of the Wood.

It was resolved that:

A kissing gate, set back towards the treeline, should be installed to make an ‘official’ front entrance to the Wood. This will replace the temporary fence that has been erected.

The areas around the kissing gate at the rear of the Wood should be made more level to allow easier access.

The sign located at the front of the Wood (where it is hidden by the hedge) be moved to the site adjacent to the new kissing gate.

The Clerk was requested to obtain quotes for the installation of a kissing gate and for the levelling up of the area around the rear kissing gate in time for the July meeting if possible.

21/121 SPEEDING IN SCARISBRICK

The issue of speeding across Scarisbrick as a whole was discussed. It was recognised that this is a significant issue for many residents (as identified by the previous survey) and that it is important that the Parish Council should seek solutions.

The purchase of SPID's has been discussed before but, due to the pandemic, actions to obtain further assistance and guidance could not be continued. WLBC are also able to provide advice on this.

The discussion included the need to make contact with the Police regarding the enforcement of existing speed limits and also the wider policing issues around Scarisbrick.

It was resolved that:

Councillor Makin will provide the Clerk with contact details regarding WLBC advice on SPIDs so that this can be progressed.

The Clerk will seek to make contact with relevant Police departments and seek to invite Officers to a future SPC Meeting.

21/122 MUSHROOM FARM APPEAL

The very comprehensive response to the Appeal, prepared by Councillor Herbert was noted. Councillors recognised the impressive level of detail included and recorded their thanks to Councillor Herbert for the amount of personal time he has given to this.

21/123 APPOINTMENT OF INTERNAL AUDITOR AND APPROVAL OF 2021/22 INTERNAL AUDIT PLAN:

The 2021/22 Internal Audit Plan was reviewed.

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It was noted that Ian Edwards has been the SPC Internal Auditor for a number of years and that it considered best practice for internal audit arrangements to be periodically reviewed. The appointment of internal auditor for 2022/23 will be an agenda item in December 2021 to enable further consideration in good time for the start of the financial year in April 2022.

It was resolved to:

Re-appoint Ian Edwards as Internal Auditor for the 2021/22 financial year

Approve the 2021/22 Internal Audit Plan

21/124 UNITY BANK ACCOUNTS:

The status of the Unity Bank Accounts was noted.

It was resolved that the account switching process should commence as soon as possible.

21/125 CLERKS REPORT (INFORMATION ONLY) – JUNE 21

- 1) Unity Bank Current Account and Deposit Accounts are now open, and signatories have received log-in details with which to set up their access. Account transfer forms to be signed by signatories and bank to be advised of current account switch date which will be during June. After these electronic payments can be commenced and statements will be available electronically.
- 2) LCC Highways have advised that are awaiting advice from the Deer Society before any decision can be made regarding warning signs around Hall Road/Scarisbrick Park area.
- 3) 2020/21 AGAR has been sent to external audit.
- 4) Clerk has collected 3 2019 Garden Competition trophies. There are 4 donated trophies that are unaccounted for. They were not handed over to 2019 winners (as they were not engraved).

Councillor J Marshall requested further details and has offered to investigate this further

- 5) Queens Award for Voluntary Service: At SPC Meeting on 4th May it was resolved to nominate Scarisbrick Litter Group. However, according to the guidance the nomination process is complex and requires various evidence from across number of people to establish excellence.

Councillor Blundell requested further details regarding this.

- 6) Clerk has contacted LCC Highways for an update on the position regarding the installation of the Turning Lane cycle track bollards. A response is awaited.
- 7) Microsoft365 subscription was approved for renewal at SPC Meeting 4th May and the current subscription expires on 6th June. However, as this was set up as a personal

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account rather than a business account the electronic payment details are out of date which is causing issues with the renewal. Clerk will provide further verbal update at the meeting.

This will be included on the July agenda. In the meantime the Clerk will seek to ensure that subscription stays live.

- 8) Storage: Clerk has approached Scarisbrick Village Hall regarding the possibility of SPC utilising a small locked area for archive papers, equipment etc. This has been passed to Councillor Holcroft to take up at the next SVH Committee meeting along with any costs involved.
- 9) Marina Noticeboard: The dog waste bin installed next to the Parish Noticeboard at the Marina is in an absolutely disgusting state with bags of waste piled on top of it and swarms of flies around it. This makes the Noticeboard a very unpleasant place to linger to read information. The Clerk will contact WLBC re emptying the bin and also relocating it away from the noticeboard.

21/126 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:

The following reports and requests for future agenda items were received:

Councillor J Marshall noted that the grass verge located between Gorsuch Lane and Blackmoss Lane has not been cut. It was also noted that there is an area of wild grass close to the Bullens Lane junction and that grass is growing into the hedge adjacent to Master McGraths. Clerk to contact contractor to discuss and request additional price of including these in the contract.

A resident has raised an issue regarding the development of the canal bank close to Heaton's Bridge which is said to include an alteration to the watercourse. The Canals and Rivers Trust have advised that there are no issues with the works that have been carried out. This will be included on July agenda for further consideration.

Councillor Herbert has provided details to the Clerk regarding forthcoming LALC Executive meeting on Saturday 19th June. The meeting is with the Regional Director of the Environment Agency and will include discussion of how parish/town councils and the Agency can work closer together. Clerk will send further details to all Councillors.

Councillor Blundell reported that he will obtain further guidance from the Borough Solicitor concerning his membership of WLBC Planning Committee and that, due to this, he should not comment or vote on planning applications that are discussed at Parish Council meetings.

The Chairman closed the meeting at 8:55pm