

**SCARISBRICK PARISH COUNCIL.**

**Minutes of the meeting of the Parish Council held at 7.30pm in the  
Village Hall, Smithy Lane on Monday 23<sup>rd</sup> March 2020**

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**PRESENT.**

Councillor J. Herbert (in the Chair)  
Councillor G. Holcroft  
Councillor Makin

Councillor C. Marshall  
Councillor M Andrews  
Councillor A. Blundell

Mr G. Fairbrother (Clerk – in attendance)

No members of the public attended the meeting

**20/38...APOLOGIES:** to receive apologies and approve reasons for absence

Councillor Christine Herbert, Councillor Jane Marshall and Councillor Jane Williams gave their apologies.

**20/39...DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non pecuniary interest in matters on the agenda; (b) to consider requests for dispensation

None.

**20/40...AMENDMENT TO STANDING ORDERS:** to amend to Item 4 of Standings Orders to allow the appointment of a Finance Committee, Emergency Measures Committee, and a Planning Committee, in line with NALC model standing orders.

**It is resolved to suspend Item 4 of SPC's Standing Orders and replace with Item 4 of NALC Model Standing Orders 2018 (Committees and Sub-Committees) with the following amendments to read:**

- d (ii) shall determine the number and time of the ordinary meetings of a standing committee.
- d (viii) shall determine the place, notice requirements and quorum for a meeting of a committee and a sub-committee which, in both cases, shall be no less than TWO.

**20/41...FINANCE COMMITTEE:** to appoint a Finance Committee, appoint the Chairperson, set terms of reference and delegate powers to the committee

**It is resolved to form a finance committee with terms of reference as circulated.**



**20/42...APPROVAL OF ANTICIPATED SPENDING:** to approve the attached schedule of anticipated payments.

**42 It is resolved to approve the circulated schedule of payments with the exception that approval of the clerk's salary for May and June of this year are hereby delegated to the finance committee when the sums become known.**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>	<b>Authority</b>
G Fairbrother	Salary April	£669.15	LGA 1972, s112 (2)
G Fairbrother	Salary May	See note 1	LGA 1972, s112 (2)
G Fairbrother	Salary June	See note 1	LGA 1972, s112 (2)
HMRC	4 <sup>th</sup> Quarterly payment	£585.39	LGA 1972, s112 (2)
LALC subscription		£543.04	LGA 1972 s111
I Edwards	Auditor	£100	LGA 1972 s111
I Edwards	Auditor	£100	LGA 1972 s111
EA Formby	Grass cutting	£ 364.80	Open Spaces Act 1906, s10
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EA Formby	Grass cutting	£ 364.80	Open Spaces Act 1906, s10
G. Fairbrother	Norton Subscription	£ 49.99	LGA 1972 S111
G.Fairbrother	Microsoft Subscription	£ 59.99	LGA 1972 S111
CommuniCorp	Clerks and Council Direct	£ 100	LGA 1972 S111
Zurich Insurance	Insurance	£681.35	LGA 1972 S111
G Fairbrother	Expenses (April)	£23.19	LGA 1972, s112 (2)

**20/43... TEMPORARY AMENDMENT OF RULE 4.1, SCARISBRICK FINANCIAL REGULATIONS:** to amend the spending limit the Clerk, in conjunction with the Chair, may authorise to £750 with a clause to lapse at the first full Council meeting or the 1<sup>st</sup> July 2020, whichever the sooner.

**It is resolved to leave Rule 4.1 of the Councils Financial Regulations unamended.**

**20/44...PLANNING DECISIONS:** To appoint a Planning Committee, appoint the Chairperson, set terms of reference and delegate powers to the committee.

**It is resolved to defer the decision to appoint a planning committee.**

**20/45...AMENDMENT TO MEETING SCHEDULE:** to amend the meeting schedule and cancel/re-schedule meetings as appropriate.

**a) It is resolved to amend the schedule of meetings with immediate effect. All non-statutory meetings of the full council are hereby cancelled in response to the coronavirus pandemic. They will recommence at the discretion of the chair and vice-**

**chairman. It is further resolved that ordinary meetings will recommence with immediate effect should legislation allow for these to be held remotely via the internet during the course of the pandemic.**

**b)It is resolved that this Council will not organise the Annual Parish Meeting as it cannot comply with its duty of care in terms of the health and safety of attendees due to circumstances beyond its reasonable control (i.e. global pandemic).**

**20/46...EMERGENCY MEASURES:** To appoint an Emergency Measures Committee, appoint the Chairperson, set terms of reference and delegate powers to the committee.

**It is resolved to form an emergency measures committee with terms of reference as circulated.**

**The meeting ended at 7.35pm**

A handwritten signature in black ink, appearing to be 'JCH', is written in the center of the page.