

## SCARISBRICK PARISH COUNCIL.

**Minutes of the meeting of the Parish Council held at 7.30pm Monday 6<sup>th</sup> July 2020  
This meeting was held in compliance with Regulation 5 of The Local Authorities and  
Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and  
Crime Panel Meetings) (England and Wales) Regulations 2020**

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### **PRESENT.**

Councillor J. Herbert (in the Chair)	Councillor J. Marshall
Councillor C Herbert	Councillor G.Holcroft
Councillor Makin	Councillor A. Blundell

### **20/54...APOLOGIES.**

Councillor Charles Marshall and Councillor Jane Williams sent their apologies.

### **20/55...DECLARATIONS OF INTEREST.**

There were none.

### **20/56...MINUTES.**

The minutes of the meeting held on Monday 1<sup>st</sup> June 2020 were to be reviewed pending approval.

### **20/57...ADJOURNMENT OF THE MEETING:**

No members of the public were present

### **20/58...PLANNING APPLICATIONS.**

To consider applications on the following list.

Application Number: 2020/0411/FUL

Proposal: Creation of two residential dwellings in existing building used as holiday accommodation (currently 5 holiday let units).

Location: Holiday Units, Sandy Brook Farm, 52 Wyke Cop Road, Scarisbrick, Lancashire, PR8 5LR

**It was resolved to make no objection**

Application Number: 2020/0447/FUL

Proposal: Two storey extension to rear.

Location: The Old Bank, 14 Bescar Lane, Scarisbrick, Ormskirk, Lancashire, L40 9QN

**It was resolved to make no objection**

Application Number: 2020/0430/FUL

Proposal: Single storey rear extension.

Location: 28 Drummersdale Lane, Scarisbrick, Ormskirk, Lancashire, L40 9RB

**It was resolved to make no objection**

Application Number: 2020/0437/FUL

Proposal: Demolition of single storey side extension and erection of two storey side extension. Demolition of outbuilding and erection of new garage.



Location: Maytree House, 91 Harridge Lane, Scarisbrick, Ormskirk, Lancashire, L40 8HD  
**It was resolved to make no objection**

**20/59....FINANCE.**

**It was resolved to accept the schedule of payments**

<b>Payee</b>	<b>Detail</b>	<b>Amount</b>	<b>Authority</b>
G.Fairbrother	Salary	£ 677.91	LGA 1972, s112 (2)
EA Formby	Grass Cutting (inv 1177)	£364.80	Open Spaces Act 1906, s10
Communicorp	Subscription	£100	LGA 1972 S111
G.Fairbrother	Norton	£58.33	LGA 1972 S111
G.Fairbrother	Microsoft	£59.99	LGA 1972 S111
HMRC	1 <sup>st</sup> Quarter payment	£507.93	LGA 1972, s112 (2)
CPRE	Subscription	£36	LGA 1972 S111

**20/60...SPEEDING.**

Councillor Makin raised the issue of speeding within Scarisbrick and the comments made on social media.

**It was resolved to set up a working group (Councillors N. Makin and C. Herbert) to address speeding issues.**

**20/61...ASSET REGISTER AND INSPECTION**

1) to consider and approve the updated asset register and maintenance schedule 2) to consider the delay in being able to perform the annual asset inspection and to take into account guidance issued by our insurers

**It was resolved to defer this item to the next meeting pending further information.**

**20/62...RISK ASSESSMENT.**

To consider and approve the annual risk assessment and risk management strategy.

**It was resolved to defer this item to the next meeting pending further information.**

**20/63...INSURANCE RENEWAL.**

To consider the contents of renewal documentation and ensure that the continuing needs of the Council are being met.

**It was resolved to defer this item to the next meeting pending further information.**

**20/64...END OF YEAR BUDGET REVIEW.**

It was noted that the Clerk's salary for April 2020 and the LALC subscription for 2020/21 had been paid from the 2019/20 budget.


**20/65... ANNUAL ACCOUNTS.**

To receive and approve the Annual Financial Statement of Accounts to 31 March 2020

**It was resolved to defer this item to the next meeting pending further information.**

**20/66...AUDIT:** to receive and consider a report from the clerk with respect to (a) the progress of internal audit; (b) the situation with respect to the Annual Governance and Accountability Return for 2019-2020.

**Reports were received from the Clerk.**



**20/67a..BUS SHELTERS.**

To consider quotes in relation to cleaning of bus shelters and appoint a contractor.

**It was resolved to defer this item to the next meeting pending further information.**

**20/67b..CLERKS REPORT:** (Information only) To note items that will be available at the meeting

The Clerk reported that he will be taking leave from the 18<sup>th</sup> to 25<sup>th</sup> July 2020.

**20/68..COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS;** To receive Councillors reports (for information only) and requests for future agenda items.

Councillor C. Herbert requested that a letter be sent to the PCC (as previously resolved) setting out the concerns residents have over Policing within Scarisbrick.

A handwritten signature in black ink, appearing to be 'J. Herbert', is located on the right side of the page.