

SCARISBRICK PARISH COUNCIL.

**Minutes of the meeting of the Parish Council held at 7.30pm in the
Village Hall, Smithy Lane on Monday 2nd December 2019**

PRESENT.

Councillor J. Herbert (in the Chair)	Councillor C. Herbert
Councillor G.Holcroft	Councillor A. Blundell
Councillor Makin	Councillor C. Marshall
Councillor Williams	Councillor M Andrews
Councillor J. Marshall	

Mr G. Fairbrother (Clerk – in attendance)

Eight members of the public were present.

19/169...APOLOGIES: to receive apologies and approve reasons for absence

No apologies received.

19/170...DECLARATIONS OF INTEREST: (a) to declare any disclosable pecuniary or non pecuniary interest in matters on the agenda; (b) to consider requests for dispensation

Councillor J Herbert and Councillor C Herbert declared a pecuniary interest relating to Planning Application 2019/1076/FUL in Item 19/173.

19/171...MINUTES: to approve the minutes of the meeting held on Monday 4th November 2019.

Subject to the following amendments the Minutes were approved:

- Correct the date shown in the footer
- Amend the record to show 2 members of the public as present
- Item 19/163. Last line, first paragraph change ‘other Parish’ to ‘Borough’
- Item 19/164 change ‘credit’ to ‘debit’
- Item 19/164 add “pending further enquires in relation to charges”
- Item 19/165 add ‘to extend the consultation period’

19/172...ADJOURNMENT OF THE MEETING: to allow a period of public discussion.

It was resolved to adjourn the meeting at 7.38pm.

One member of the public raised an issue relating to the current planning application by Smithy Mushrooms.

The issue concerned the traffic survey undertaken by the applicant. There was a suggestion that the Council commission a survey to respond to the applicant’s survey.



Councillor Herbert explained that the Statutory Consultee, the Highways Dept, had not submitted their response. It was this response that would set out what the applicant would need to address.

Councillor Herbert reassured the public that the Council would be submitting a response to the access plans in due course.

The meeting resumed at 8.08pm.

19/173...PLANNING APPLICATIONS: To consider applications on the attached list.

Application Number: 2019/1076/FUL

Proposal: Change of use of the site for the mixed-use purposes of agriculture (stud farm) and commercial livery.

Location: Heaton Lodge, Narrow Moss Lane, Scarisbrick, Ormskirk, Lancashire, L40 8HZ

Councillor J. Herbert and Councillor C. Herbert left the room whilst Councillor Marshall took the Chair.

The Councillors considered the application.

It was resolved to make 'No objection' to this application

Councillor J. Herbert and Councillor C. Herbert rejoined the meeting and Councillor J. Herbert took the Chair.

19/174...FINANCE: To consider accounts for payment on the attached list and receive the bank reconciliation.

It was resolved to make the following payments

Payee	Detail	Amount	Authority
G.Fairbrother	Salary	£ 882.02	LGA 1972, s112 (2)
G.Fairbrother	Expenses	£133.98	LGA 1972, s112 (2)
G.Fairbrother	Building Materials	£29.96	War Memorial Act 1923 s.1

19/175 ...LOCAL COUNCIL AWARD SCHEME: To consider whether the Council should enter the scheme.

The Council discussed the merits of the scheme positively.

It was suggested that the Council should delay applying whilst the training policy and training opportunities are explored.

It was resolved to delay this item to the February meeting to allow for more research into training providers.

19/176...FOOTPATH REVIEW: To consider whether any Parish actions are necessary.



The Council discussed the Footpath review. In particular, the proposed upgrade to the Cheshire Lines path.

It was resolved not to support the Cheshire Lines proposal

Hall Road through Scarisbrick Hall was suggested as an alternative. Councillor J Herbert outlined the process to dedicate a footpath and reminded the Council of the need to balance the rights of both walkers and landowners in considering any application.

19/177...BUS SHELTERS: To receive a report and consider if any further actions are necessary.

The Clerk update the Council on the bus shelter project. The project was on schedule with all shelters due to be completed before the start of 2020.

The Clerk outlined that £3000 remains to be spent. It was suggested that a further shelter to replace the shelter opposite St Marks Church be purchased and the two open shelters be enclosed. Costings for timetable noticeboards and signs to indicate that this Council had provided the shelters are to be obtained.

It was resolved to purchase a further shelter to replace the shelter opposite St Marks Church and to enclose the two open shelters.

19/178...REVIEW OF FINANCIAL REGULATIONS: To review the current financial regulations and confirm the budgetary controls limits for 2020-2021.

NALC has recently published a revised model financial regulations. It was suggested that the current regulations be compared with the revised regulations before making any decision.

It was resolved to defer this item to the next meeting

19/179...REVIEW OF STANDING ORDERS: To review the current standing orders.

It was resolved to make the following amendments to Standing Orders:

- Item 3 Paragraph b remove “normally”
- Item 5 Paragraph j(iv) be removed.
- Item 15 Paragraph b amend to show that ‘agenda’ includes ‘supplementary documents’
- It was noted that the Council needs to formulate a Press and Media policy in order to be compliant with Item 22.

19/180...TO CONSIDER THE APPOINTMENT OF A PARISH HANDYMAN: To receive a report.

The Clerk reported that the work that was required included the relaying of the paving around the memorial at the Village hall and repainting the bench. Much of the work in relation to bus shelters was no longer needed as the shelters are being replaced. The new shelters will require cleaning twice a year and there has been a suggestion that we undertake the cleaning of the road signs.



The Clerk suggested that this was best dealt with by two contracts. One dealing with the one-off work required at the village hall and one for the ongoing cleaning and maintenance. The clerk started to prepare the tenders and will bring the results back to the February meeting.

19/181...CLIMATE EMERGENCY: To consider if the Council should declare a climate emergency.

The Council considered the request to declare a Climate Emergency. The Parish is at a serious risk of flooding, which is climate related. The Council felt that actions not words were the important issue. To this end it was felt that Council activities and projects that addressed those concerns would be a tangible response to climate change

19/182...PARISH DEBIT CARD: To receive a report and to decide on a pre-paid debit card

The Clerk reported that a business pre-paid debit card would be required. Several cards were on offer and the deals changed daily. The Clerk had identified a card with no fees for the first years and suggest that this card would be appropriate.

It was resolved unanimously to apply for a pre-paid debit card.

19/183...TELEPHONE KIOSK CONSULTATION: To consider a response.

The Council discussed the possibilities of the locations on offer and decided that the Telephone box next to the Morris Dancers would be a suitable for purchase by the Council.

It was resolved to purchase the Telephone Kiosk next to the Morris Dancers in the sum of £1.

19/184... CLERKS REPORT: (Information only) To note items that will be available at the meeting

The Clerk reported that many of the items he was due to report on had been reported on already. The Clerk reminded the Council he would be on holiday from the 23rd December to the 3rd January.

The Clerk reported that 21 replies to the Hillock Lane questionnaire had been received and the report should be available for the next meeting.

The Clerks reminded the Council that the Finance meeting was due in January and if there are any suggestions for Capital Funding Grants they would need to be discussed at that meeting.

19/185...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS; To receive Councillors reports (for information only) and requests for future agenda items.

Councillor J Herbert reported that the “one council one vote” amendment at the recent LALC AGM had been defeated. The motion in relation to the charter with LCC had been carried.

1. Agenda Item – Hillock Lane

The meeting closed at 9.45pm.

