

SCARISBRICK PARISH COUNCIL.

**Minutes of the meeting of the Parish Council held at 7.30pm in the Village Hall on
Monday 4th June 2018**

PRESENT.

Councillor Mrs G. Marshall
Councillor J. Herbert
Councillor E Formby
Councillor I. Tinsley
Councillor A. Blundell
Councillor C. Herbert

Mr G. Fairbrother (Clerk – in attendance)

One member of the public attended.

18/86...APOLOGIES: to receive apologies and approve reasons for absence

The Clerk informed the Council that Councillor Oakes and Councillor Holcroft had sent apologies.

The Council accepted the apologies from both Councillors.

18/87...DECLARATIONS OF INTEREST: (a) to declare any disclosable pecuniary or non pecuniary interest in matters on the agenda; (b) to consider requests for dispensation

No declarations made.

18/88...MINUTES: to approve the minutes of the meeting held on Monday 14th May 2018 and to approve the minutes of the meeting held on Monday 19th May 2018 and Tuesday 29th May 2018.

Subject to an amendment both sets of minutes were held to be a true and accurate record of the meetings and should be signed by the Chair.

18/89...ADJOURNMENT OF THE MEETING: to allow a period of public discussion

The meeting was adjourned at 7.34pm and reconvened at 7.36pm

18/90...PLANNING APPLICATIONS: to consider applications on the attached list.

Application Number: 2018/0415/FUL

Location: 55 Hall Road, Scarisbrick, Ormskirk, Lancashire, L40 9QB

It was resolved that the Council had no objections

18/91....FINANCE: To consider accounts for payment on the attached list

It was resolved that the following accounts be passed for payment

PAYEE	DETAILS	AMOUNT	AUTHORITY TO INCUR EXPENDITURE
G. Fairbrother	Salary. £ 530.92 Expenses. £ 43.49 (See Note 1)	£574.41	LGA 1972, s112 (2)
LALC	6 copies Good Councillors Guide	£27.00	LGA 1972 s111
WLBC	Election Fee	£225.50	LGA 1972 s111

18/92...B5242 SURVEY – To consider the results from the survey

A short discussion regarding the results of the survey took place. Councillor Herbert suggested that a Traffic Survey be undertaken and upto date accident figures be obtained.

It was resolved that, in the first instance, the Road Safety partnership be approached with a view to undertaking a traffic survey.

18/93... WW1 CENTENARY: to consider recommendations of the working group with respect to memorial books

Councillor Herbert updated the Council on the progress of the Memorial books. The suggested format would include the Parish Crest on the cover, an introduction, a poem, a list of the fallen, a list of survivors and an acknowledgment to those who had undertaken the research.

A total of ten memorial books are intended to be printed.

18/94... AUDIT DATES – To set the dates the accounts will be available for public inspection

It was resolved that the dates for the Public inspection of the accounts would be the 2nd July 2018 to the 16th July 2018.

It was resolved to hold an extraordinary meeting to approve the Annual Governance statement.

18/95... RISK MANAGEMENT/ASSESSMENT – To consider the risk assessment.

It was noted that this had been reviewed at the previous meeting.

18/96 ...STANDING ORDERS – To consider and review

It was resolved that all Councillors will be asked to review the document. The matter was delayed to the next meeting

18/97...FINANCIAL REGULATIONS – To consider and review

It was resolved that all Councillors will be asked to review the document. The matter was delayed to the next meeting

18/98... CLERKS SALARY – To review the Clerks salary in light of the published pay scales.

It was resolved to move this item to the end of the meeting

18/99...SUNFLOWER COMPETITION – To consider the purchase of a trophy

Councillor Formby offered to sponsor the competition

18/100...TO APPOINT AN AUDITOR FOR THE 2018-2019 YEAR

It was resolved to move this item to the next meeting

18/101...CLERKS REPORT: (Information only) to note items that will be available at the meeting

The Clerk informed the meeting that he had completed the second part of his Cilca training.

18/102...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS; To receive Councillors reports (for information only) and requests for future agenda items.

It was resolved to add the following items to next months meeting;

- 1. Bank account signatories**
- 2. Policing**
- 3. Memorial Books**

The meeting closed at 20.15