

## Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **SCARISBRICK PARISH COUNCIL**

County area (local councils and parish meetings only): **LANCASHIRE**

### Financial year ending 31 March 2020

Prepared by (Name and Role): **Clerk/ RFO**

Date: **07/08/2020**

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Current Account	1,546.70	
Reserves Account	25,014.82	
WW1 Memorial Fund	641.95	
	<hr/>	27,203.47
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/20 <i>(normally only current account)</i>		
Cheque number		
318	(150.00)	
344	(25.00)	
362	(150.00)	
363	(150.00)	
365	(669.15)	
366	(543.04)	
367	(23.19)	
349	(0)	
	<hr/>	(1,710.68)
Add: any un-banked cash as at 31/3/20 <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>		-
	<hr/>	<hr/>
<b>Net balances as at 31/3/20 (Box 8)</b>		<b>25,492.79</b>