

## SCARISBRICK PARISH COUNCIL.

### Minutes of the meeting of the Parish Council held at 8.00pm in the Village Hall on Monday 3<sup>rd</sup> October 2016

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#### **PRESENT.**

Councillor Mrs J. Marshall (in the Chair)	Councillor Mrs G Holcroft
Councillor D Oakes	Councillor J Herbert
Councillor J Hankin	Councillor Mrs M Edwards
Councillor I Tinsley	Councillor M Cox
Councillor H Ascroft	Councillor L Green

Mr T.J. Houghton (Clerk – in attendance)

Three members of the Public were present.

#### **16/156...APOLOGIES.**

These were received PCSO S Morley

#### **16/157... DECLARATIONS OF INTEREST.**

Councillor J Herbert declared a pecuniary interest in item 16/161

#### **16/158...CONFIRMATION OF THE MINUTES.**

*It was resolved that the minutes of the meeting held on Monday 5<sup>th</sup> September 2016 were a true record and should be signed by the Chairman.*

#### **16/159...ADJOURNMENT OF THE MEETING.**

The meeting was adjourned at 20.02 to allow members of the Public to address the Council. One member of the Public asked whether a plaque containing names of Scarisbrick soldiers killed in World War II could be placed by the side of the World War 1 Memorial.

Councillors commented that such a project was laudable.

However the plan raised many questions such as whether Scarisbrick residents have been consulted, what criteria for inclusion of names was being used, and whether permission to place such plaque had been arranged.

It was explained by the Council that the World War 1 memorial had been researched for 2 years, residents had been consulted via various media methods and fund raising had been ongoing throughout this period.

It was concluded that a memorial to the dead of World War 2 and other conflicts was a worthy concept which needed much more thought, research and planning.

#### **16/160... PLANNING APPLICATIONS**

The following applications were considered and resolutions were made as follows:

(1) 2016/0864/FUL: 7 Bescar Brow Lane *No Objection*

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**16/161 ...FINANCE***It was resolved that the following accounts be passed for payment,*

	<b>DETAILS</b>	<b>AMOUNT</b>	<b>AUTHORITY TO INCUR EXPENDITURE</b>
T Houghton	Salary £428.06 *expenses £99.46	£527.52	LGA 1972 s112 (2)
J Forshaw	Ground maintenance – Sept	£288.88	Open Spaces Act 1906, s10
HMRC	Clerk – Quarter 2	£321.00	LGA 1972 s112 (2)
St Marks Church	Church Grant	£150.00	LGA 1972 s216 (6)
Good Shepherd Mission	Church Grant	£150.00	LGA 1972 s137
Drummersdale Mission, Merscar Lane	Church Grant	£150.00	LGA 1972 s137
St Elizabeth's Church	Church Grant	£150.00	LGA 1972 s137
Friends of Bescar Lane Station	Grant	£100.00	LGA 1972 s137
BDO	Audit fee	£120.00	LGA1972 s111
J Herbert	Website hosting and domain renewal fees for 24m re Scarisbrick Today website	£201.31	LGA 1972 s142

includes:

- Monthly mobile phone fee of £9.99
- Mileage £30.60
- Ink/Paper £51.88
- Card for Garden Comp certificates £2.00
- Clear tape for Grit boxes £4.99

*It was resolved to change the order of the agenda and bring forward item 16/168***16/168...BUDGET UPDATE.**

The Clerk presented a 6m budget which was received by the Council.

### **16/162...BUS SHELTERS**

Following circulation of the latest Bus shelter inspection report it was concluded that one shelter be replaced and 2 west facing shelters be modified to provide added passenger protection from inclement weather.

*It was resolved to replace the bus shelter by Woodland Drive and modify the west facing shelters at Carr Cross and New Hall drive.*

### **16/163...EXTERNAL AUDIT**

*It was resolved that the external audit be accepted and approved.*

### **16/164...INTERNAL AUDIT**

*It was resolved that the 2016-17 Audit plan be approved and an engagement letter be submitted to Joan Leitch. The Clerk has been instructed to provide the Auditor with a suitable template to be completed at the annual audit to provide evidence that the Council's internal controls are working satisfactorily.*

### **16/165...GRANT APPLICATION**

*It was resolved that a grant of £150 be awarded to Bescar Lane Methodist Church.*

### **16/166...LALC AGM**

*It was resolved that any Councillor able to attend would contact the Clerk to be added to the attendee list before the deadline date of Nov 4<sup>th</sup>.*

### **16/167...STATE OF GROUND CORNER OF TURNING LANE**

It was noted that following work completed by United Utilities, this stretch of land cannot be cut by the contractor due to residue of brick and concrete hidden within grass roots.

*It was resolved that the Clerk would continue to communicate with UU to ascertain whether they propose to rectify the position*

### **16/169...TELEPHONE KIOSKS**

The risk of adopting the kiosks was discussed, such as insurance, upkeep and responsibility for power supplies. The information provided re usage was questioned.

*It was resolved that the Clerk enquire whether the kiosks had been fully operative for the last 12m and make the point of rural isolation if the telephones are taken away.*

### **16/170... WLBC LOCAL PLAN**

It was disappointing to note that WLBC had given 1m notice to submit comments which is not deemed sufficient time.

*It was resolved that the Clerk would seek an extension to the deadline date to enable a full reply to be given*

### **16/171...CLERKS REPORT**

(1 )Mr George Green has now been co- opted to SPC to bring our numbers back up to a full complement of ten.

(2) Steph Morley has provided September crime figures as follows:

2 X Burglary in a dwelling, Hall Road and Kew House Drive

2 X Assault, both of which were reported dog bite incidents, unrelated.

1 X theft of vehicle, motorcycle

1 X Other theft, Kew House Drive.

1 X theft from a vehicle, number plates.

5 reported incidents of ASB

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Dispute between neighbours on Pinewood Close over parking, complaint of abandoned un-roadworthy caravan on Wood Moss La,

3 environmental issues related to travellers camp on Southport Road, Nr Kew.

(3) David Ashton has kindly provided a report re the Millennium Wood which has been forwarded to everyone. The Wood and the contract for Ground works will be agenda items in November.

Mr Ashton has confirmed that he will attend the November meeting.

(4) Councillor Holcroft recently presented certificates to the winning 4 entrants for the Sunflower competition at an awards assembly at St Mary's school. This was reported on Qlocal with pictures of the award and that of the main prize in the Garden competition.

(5) By way of reminder, the Civic Service is scheduled for Nov 27<sup>th</sup> and will be hosted by St Elizabeth's Church.

(6) The results of the Lancashire Best Kept Village awards have been circulated.

(7) The state of the overgrown footpaths on Jacksmere Lane and the state of the road over Wyke Cop crossing have been reported and are being attended to. We are also promised that the hedging on Southport Road across from Halliwell Jones is to be rectified.

#### **16/172...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS.**

Councillor Herbert reported that the completion of the work in erecting the WW1 memorial was on track. An ecumenical service is scheduled for 11 Nov.

Council representatives are attending October meetings of both Scarisbrick Village Matters and the Peter Lathom Charity

It was reported that the hedge on Southport Road, opposite to Bullens Lane needed cutting. Also the fence on Bescar Brow lane (opposite Woodland Ave) needed repairing.

It was requested that discussion about use of Section 106 monies be placed on the next agenda

The Chairman closed at 9.27pm

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