

SCARISBRICK PARISH COUNCIL.

To Members of Scarisbrick Parish Council.

You are hereby summoned to attend a meeting of Scarisbrick Parish Council to be held at 8.00pm in the Village Hall on Monday 4th July for the transaction of the following business.

Tom Houghton
Clerk to the Council

Date 29th June 2016

AGENDA

- 16/120...APOLOGIES:** to receive apologies and approve reasons for absence
- 16/121...DECLARATIONS OF INTEREST:** (a) to declare any disclosable pecuniary or non pecuniary interests in matters on the agenda; (b) to consider requests for dispensation
- 16/122...MINUTES:** to approve the minutes of the meeting held on Monday 6th June 2016.
- 16/123...ADJOURNMENT OF THE MEETING:** to allow a period of public discussion.
- 16/124...PLANNING APPLICATIONS:** to consider applications on the attached list
- 16/125...FINANCE:** to consider accounts for payment as on the attached list.
- 16/126...WORLD WAR ONE MEMORIAL:** to receive an update and consider (a) landscaping and grounds maintenance around the memorial; (b) insurance arrangements; (c) contingencies should the application for a certificate of lawful development be unsuccessful; (d) arrangements for creating a memorial website.
- 16/127...BANK MANDATE:** to consider amending the bank mandate following the resignation of a signatory.
- 16/128...GARDEN COMPETITION UPDATE:** to receive and consider an update from the Clerk.
- 16/129...BUDGET UPDATE:** to receive and consider a report from the Clerk (circulated).
- 16/130.. STAFF PROCEDURES:** to review and approve (a) Disciplinary policy, (b) Grievance policy, (c) Recruitment policy (all circulated).
- 16/131...GENERAL POLICIES:** to review and approve (a) Health and Safety Policy, (b) Equality and Diversity policy, (c) Data protection policy and Information Security policy, (d) Records Management policy (all circulated).
- 16/132...COMPLAINTS PROCEDURE:** to review and approve Complaints procedure (circulated).
- 16/133...GOVERNANCE DOCUMENTS:** to review and approve (a) Standing Orders and (b) Financial Regulations (circulated).
- 16/134...GRANT AWARD POLICY:** to review and approve the grant award policy (circulated).
- 16/135...LOCAL COUNCILS UPDATE:** to consider and approve £75 annual subscription for the Clerk to receive this monthly publication on behalf of the Council.
- 16/ 136...CLERKS REPORT:**.(information only), to note items that will be available at the meeting.
- 16/137... COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:** to receive Councillors' reports (for information only) and requests for future agenda items.

Residents and members of the Public are invited to attend the meeting.