

## SCARISBRICK PARISH COUNCIL.

Minutes of the meeting of the Parish Council held at 8.00pm in the Village Hall on  
Monday 4<sup>th</sup> July 2016

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### PRESENT.

Councillor Mrs J. Marshall (in the Chair)	Councillor Mrs M Edwards
Councillor Mrs G Holcroft	Councillor D Oakes
Councillor J Herbert	Councillor M Cox
Councillor I Tinsley	Councillor J Hankin

Mr T.J. Houghton (Clerk – in attendance)

Two members of the Public were present.

### 16/120...APOLOGIES.

These were received from Councillor H Ascroft and PCSO S Morley

### 16/121... DECLARATIONS OF INTEREST.

Councillor J Marshall declared a personal interest in planning item 16/124 (1)

Councillor G Holcroft declared a pecuniary interest in item 16/125

### 16/122... CONFIRMATION OF THE MINUTES.

*It was resolved that the minutes of the meeting held on Monday 6<sup>th</sup> June 2016 were a true record and should be signed by the Chairman.*

### 16/123... ADJOURNMENT OF THE MEETING.

The meeting was adjourned at 20.02 to allow members of the Public to address the Council.

Councillor Dereli confirmed that more cuts had been announced at LCC. She also stated that flooding remains a big issue and that she has held talks with the EA .She continues to look to bring all stakeholders together, in particular the local BC and LCC to work on a more coordinated basis re grid clearance and overall maintenance.

The meeting was reconvened at 20.11

### 16/124... PLANNING APPLICATIONS

The following applications were considered and resolutions were made as follows:

- (1) 2016/0615/FUL: Suttons Farm, Drummersdale Lane, Scarisbrick **No Objection**
  - (2) 2015/0572/FUL: Middle Place, Asmall Lane, Scarisbrick : **Against**
  - (3) 2015/0477/FUL: Land to the North of Asmall Lane, Scarisbrick. **Against. The Clerk was instructed to comment that whilst SPC supports a strong rural economy, the local road infrastructure cannot cope with the volume of HGVs now using this site.**
  - (4) 2016/0619/LBC: Scarisbrick Hall School, Southport Rd, Scarisbrick. **No Comment.**
  - (5) 2016/0678/FUL: 173 Southport Rd, Scarisbrick. **No Objection**
  - (6) 2016/0683/FUL: New Berry House Farm, Berry House Rd, Scarisbrick. **No Objection**
  - (7) 2016/0165/OUT: land to the east of Vincents Garden Centre, Southport Rd **Against**
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## 16/125... FINANCE

*It was resolved that the following accounts be passed for payment,*

	DETAILS	AMOUNT	AUTHORITY TO INCUR EXPENDITURE
T Houghton	Salary £428.06 *expenses £50.49	£478.55	LGA 1972 s112 (2)
J Forshaw	June grounds maintenance	£288.88	Open Spaces Act 1906, s10
HMRC	Clerk, 1 <sup>st</sup> quarter PAYE	£321.00	LGA 1972, s112 (2)
Mrs G Holcroft	Costs of sunflowers/envelopes	£15.28	LGA 1972, s137
CPRE	Annual subscription	£36.00	LGA 1972, s111
SLCC	CiLCA Registration Fee	£250.00	LGA 1972 s111

includes:

- Monthly mobile phone fee of £9.99.
- Mileage £34.20
- Postage £6.30

## 16/126...WORLD WAR ONE MEMORIAL

Councillor Herbert advised that the concrete base for the Memorial was now in place and fund raising continues with a successful cheese and wine evening held raising over £350 and an Organ Recital scheduled for July 15<sup>th</sup> at St Elizabeth's Church.

*To ensure the work is completed by next Armistice Day, it was resolved that the following actions be taken:*

*(a) An application should be submitted for grant assistance towards landscaping costs*

*(b) Consideration be given for SPC to take on the costs of grounds maintenance around the Memorial*

*(c) Insurance quotation to be obtained by the Clerk for the Memorial*

*(d) Delegated powers given to the Clerk to complete a full planning application in the event that the certificate of lawful development is not approved in August*

*(e) Web hosting costs, expected to be in the region of £100 for a new website for the Memorial, be met from Council expenditure*

## 16/127...BANK MANDATE

*Following the resignation of Councillor Charles Marshall from the Council, it was resolved that he be replaced on the Bank mandate by Councillor Gill Holcroft.*

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### **16/128...GARDEN COMPETITION UPDATE**

The Clerk reported that there were now 11 residential and 3 non domestic entries for the competition being judged on 16<sup>th</sup> July. Judging will be done by previous winner Janet Musgrove and a second judge is being sought by the Chairman. Councillor Holcroft is overseeing the sunflower competition for which there are presently four entries.

### **16/129...BUDGET REPORT**

The Clerk circulated a first quarter budget update which was received without comment.

### **16/130...STAFF PROCEDURES**

*It was resolved to approve the circulated Disciplinary Policy, Grievance Policy and Recruitment Policy.*

### **16/131...GENERAL POLICIES**

*It was resolved to approve the circulated Health and Safety policy, Equality and Diversity policy, Data Protection and Information security policy and Records Management policy.*

### **16/132...COMPLAINTS PROCEDURE**

*It was resolved to approve the circulated Complaints Procedure policy*

### **16/133...GOVERNANCE DOCUMENTS**

*It was resolved to approve the circulated Standing Orders and Financial Regulations.*

### **16/134...GRANT AWARD POLICY**

*It was resolved to approve the circulated Grant Award policy.*

### **16/135...LOCAL COUNCILS UPDATE.**

*It was resolved to approve payment of a £75 per annum subscription to the publication Local Councils Update.*

### **16/136... CLERK'S REPORT**

Vice Chairman and Clerk attended a 3 parishes meeting on 22<sup>nd</sup> June. Prime topic was flooding and Mark Taylor from LCC discussed at length initial plans for flood resilience (i.e. action post flooding, rather than flood resistance). LCC are looking to work with local communities to form Community Emergency Groups to help deal with the immediate aftermath of flooding and life threatening situations which may arise. An action Plan is being drawn up by LCC and should be available to review at the next meeting of SPC. Also noted was Burscough have created a hub group to provide free computer learning sessions which may be advertised beyond Burscough if funding can be achieved. Transport concerns were also noted as cuts in services have been made.

The Clerk attended a Clerk's liaison meeting. Main points included the fact that LCC have taken back responsibility for grounds maintenance from WLBC, apart from Parks and Amenity land. WLBC also looking to move away from separate litter bins later this year by installing dual purpose litter and dog refuse bins. We will be contacted by WLBC later in the year with their implementation plan.

Crime figures provided for June included 1 vehicle theft, 2 thefts from vehicles, 1 domestic assault, and 1 burglary. There were 8 incidents of anti social behaviour.

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## **16/137...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS.**

Thanks were given to Councillor Hankin and his wife who hosted the fund raising Cheese and wine evening in aid of the Memorial fund, raising £353.75.

Tickets for the next event, the Organ recital on July 15<sup>th</sup> are available, priced at £5

The Chairman confirmed she attended the recent Civic service.

Several residents have complained that staff cars (from Pinfold School) parked on Pinfold Lane is causing traffic problems and difficulty for some residents to access their drives.

It is noted that staff from Halliwell Jones are parking on the cycle track opposite to the garage on Southport Road.

Overgrown hedges were reported on Jacksmere lane and Pinfold Lane.

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The meeting was closed at 9.21pm

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