

## SCARISBRICK PARISH COUNCIL.

Minutes of the meeting of the Parish Council held at 7.30pm in the Village Hall on  
Monday 5<sup>th</sup> June 2017

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### PRESENT.

Councillor Mrs G Holcroft (in the Chair)  
Councillor Mrs J Marshall  
Councillor J Hankin  
Councillor D Oakes  
Mr T.J. Houghton (Clerk – in attendance)

Councillor J Herbert  
Councillor M Cox  
Councillor I Tinsley

No members of the Public were present.

### 17/94..APOLOGIES.

These were received from Councillor H Ascroft, County Councillor E Pope and PCSO Steph Morley

### 17/95... DECLARATIONS OF INTEREST.

There were none

### 17/96...CONFIRMATION OF THE MINUTES.

*It was resolved that the minutes of the meeting held on Mon 8<sup>th</sup> May 2017 were a true record and should be signed by the Chairman.*

### 17/97...ADJOURNMENT OF THE MEETING.

The meeting was not adjourned as there were no members of the Public present

### 17/98.... PLANNING APPLICATIONS

The following applications were considered and resolutions were made as follows:

- (1) 2017/0427/FUL: 188 Southport Rd Scarisbrick: *Against. The Clerk was asked to comment that there were flooding concerns which are not covered in the application. It was also noted that the application appeared to be of a poor standard.*
  - (2) 2017/0450/FUL: 148 Bescar Lane, Scarisbrick: *No Objection*
  - (3) 2017/0491/FUL: 104 Moorfield Lane, Scarisbrick *No Objection*
  - (4) 2017/0395/FUL: land to the North of Asmall Lane, Scarisbrick *Against*
  - (5) 2017/0409/FUL: Winrows Farm, Barrison Green, Scarisbrick *No Objection*
  - (6) 2017/0429/FUL: Carr Cross Farm, 8 Snape Green, Scarisbrick *No Objection*
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**17/99....FINANCE**

*It was resolved that the following accounts be passed for payment:*

	<b>DETAILS</b>	<b>AMOUNT</b>	<b>AUTHORITY TO INCUR EXPENDITURE</b>
T Houghton	Salary £433.19 *expenses £23.49	£456.68	LGA 1972, s112 (2)
Zurich Municipal	Annual Insurance Renewal	£605.00	LGA 1972, s111

\*includes

\*Mobile phone £9.99

\* Mileage £13.50

**17/100....INTERNAL AUDITOR'S REPORT (YEAR ENDING 31 MARCH 2017):**

*It was resolved that the Internal Auditors report be approved.*

**17/101....REVIEW OF EFFECTIVENESS OF INTERNAL CONTROL:**

*It was resolved that the report completed by the Chairman and Vice Chairman be approved.*

**17/102...ANNUAL RETURN:**

It was noted that the Council had not completed all of the quarterly bank reconciliations as set out in 2.2 of the Financial Regulations.

*It was resolved that point 2 of Section 1 (Annual Governance Statement) be amended to No and that an explanation be submitted to the External Auditor confirming how the Council will address the weakness identified. On this basis it was resolved that Chairman and the Clerk sign Section 1. It was also resolved that Section 2 of the Annual Return be signed.*

**17/103...APPOINTMENT OF AUDITOR:**

*It was resolved that Joan Leitch be appointed Auditor for the next 12m.*

**17/104...GOVERNANCE DOCUMENT:**

It was noted at the May 2017 meeting that the Standing Orders and the Financial Regulations stated a differing figure at which level the Council should enter into a formal tender process for the procurement of goods, materials and services.

*It was resolved that it be minuted that in Standing Orders, 18c the amount of £3,000 be raised to £7,000. It was further resolved that in the Financial Regulations 11.1h, the figure be reduced from £25,000 to £7,000. Councillor Herbert requested that the vote be published. There were 5 in agreement, 1 abstention and 1 vote against, which was Councillor Herbert.*

**17/105...BUS SHELTER INSPECTION:**

*It was resolved that repairs should be made to the 9 older shelters on the list circulated and that the Clerk should strive to obtain estimates from EA Formby Ltd, J Forshaw and AJS Joinery.*

**17/106...NEW BUS SHELTER:**

*It was resolved that the shelter be purchased from B & C Shelters at a quoted price of £1,900 + VAT and that perch seating costing £125 +Vat should be added.*

**17/107...BUS SHELTER REMOVAL:**

*It was resolved that a quote of £100 for the removal of the shelter at the Nellie Restaurant by Derek Webster be accepted.*

**17/108...CONSULTATION RESULTS:**

The response rate for the Outdoor Gym consultation was deemed to be poor with 3.2% of households in the Parish responding. The statistical breakdown also showed that some 29% who were in favour would not use the equipment on more than an occasional basis.

*It was resolved that the Section 106 Working Party hold a meeting and consider matters further and report back to Council at the September 2017 meeting.*

**17/109...SCARISBRICK VILLAGE MATTERS:**

*It was resolved that the Clerk comment on the Bus shelter programme for 2017, the results of the Outdoor Gym consultation and the present Councillor vacancy in the summer edition of Scarisbrick Village Matters.*

**17/110...GARDEN/SUNFLOWER COMPETITION:**

The Clerk commented that to date we have received 3 entries for the Garden Competition and that the closing date for entries is now 18 days away.

The Chairman commented that she has delivered the seeds to each school and has been in touch by email offering help and advice to children who wish to enter into the 2017 Sunflower Competition.

**17/111...CLERKS REPORT:**

It appears that WLBC have not received a petition relating to the vacant councillor post which means that we are now free to co opt a new member. The Electoral officer at WLBC reminded us that the next elections for Scarisbrick Parish Council are scheduled for May 2018 when the Parish will be split into wards.

Lesley Cooke has agreed to be the Chair of SVH committee and has asked for a representative from SPC to attend the AGM on Tuesday 13<sup>th</sup> June at 7.30. She has indicated that the Committee are planning on completing some work on the children's play area and would like to discuss this in line with proposals for the placing of Adult Gym equipment. A request for a new litter bin at Carr Cross has been submitted to, and acknowledged by Graeme White at WLBC

The problems of overgrown vegetation on the footpaths of Turning Lane and Jacksmere Lane have been reported and acknowledged by Highways, LCC.

Steph Morley has provided the following crime figures for May.

Total number of incidents reported to us was 56 of those 8 were reported crimes and 4 were report of ASB

Reported crimes (8).

1 X Exposure and voyeurism, male urinating at the roadside

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1 X theft from person, mobile phone  
1 X threats to kill, domestic related  
2 X assault, both domestic related  
1 X burglary from business premises on industrial estate  
1 X criminal damage  
1 X theft

### **17112...COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDAS:**

The Chairman felt that recognition of Councillor Edwards's long service to the Council be made. At Councillor Herbert's suggestion, this will be an agenda item next month.

Councillor Marshall requested that the following three issues be put on the next agenda, namely:

Overgrown weeds along stretches of Southport Road,

Moving the 30 speed limit sign on Wood Moss Lane,

Treating the Bus shelters.

The Chairman closed the meeting at 21.11.

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