



Scarisbrick Parish Council – Policy for Awarding Grants

Scarisbrick Parish Council can offer financial grants, subject to availability of funds, intended to support locally based groups, organisations, or events that will benefit residents in the Parish of Scarisbrick. The purpose of any grant awarded by the Council is to support initiatives in the local community that are not otherwise funded by the Council. The annual budget for this purpose is limited and unfortunately substantial grants cannot be made available. Grants are therefore likely to be restricted to amounts up to £150. This document sets out the Council's policy for awarding such grants.

Who can apply?

- Properly constituted voluntary, not-for-profit, sporting or charitable groups based in the Parish.
- Regional or national charities that undertake work within the Parish, or provide assistance that directly benefits the residents of Scarisbrick.

Who should not apply?

- Private individuals.
- Political parties.
- Commercial organisations or any group operated as a business to make a profit.
- Upward funders (local groups where fund-raising is sent centrally for redistribution).

What can grants be used for?

- Equipment purchase or hire.
- Projects or activities that promote the health and well-being of Scarisbrick residents.
- Projects or activities that aim to improve the quality of life of Scarisbrick residents.
- Projects or activities that make a positive contribution to the community of Scarisbrick.

Are there any conditions?

- Only one application will be considered from any organisation in any one financial year.
- All applications must be made in advance of the project commencing.
- An award must be used for the purpose for which the application was made. If the organisation is unable to use the award for the stated purpose within one year of it being granted, all monies must be returned to Scarisbrick Parish Council.
- Applicants are responsible for obtaining quotes, issuing the work and ensuring that it is completed to a satisfactory standard. Applicants are also responsible for ensuring that projects comply with all statutory requirements.

- A grant will not be awarded to benefit one individual, or for political purposes.
- Applications will not be considered for day-to-day running expenses (including utility bills, council tax, insurance, or salaries).
- Scarisbrick Parish Council will not fund activities which other local authorities or central government departments have a statutory duty to provide.
- Acknowledgement of the financial support received from the Council is required on documentation and any promotional material.

How are applications assessed?

Grants and donations will be decided by Scarisbrick Parish Council as agenda items at Parish Council meetings. The following will be taken into account when determining all eligible applications in order to ensure fairness and consistency:

- Demonstration of how the grant will benefit residents of Scarisbrick.
- The number or specific groups of residents deriving benefit from the proposal.
- The viability of the project and the Council's duty to ensure value for money for local taxpayers.
- The management and financial sustainability of the applicant organisation.
- The history of any previous awards to the applicant organisation and how they were spent.
- The financial position of the Parish Council itself.

What is the application process?

- The official grant application form must be completed in full; no other methods of application will be accepted.
- Any group working in contact with children must enclose a copy of their Child Protection Policy.
- Applications are to be sent to the Clerk to the Council at the address given below.
- Acknowledgement confirming receipt of the application will be sent within 7 to 10 days.
- Applications will be assessed and applicants informed of the decision within 4 to 6 weeks.

Further details and an application form can be obtained from:

Mr Gary Fairbrother
 Clerk to Scarisbrick Parish Council.
 24 Greenfield Road,
 Scarisbrick,
 Lancashire.
 PR8 5LX.

Tel: 07944586075 (mobile).

e-mail: scarisbrickpc@outlook.com